

## Assistant Director of Budget at Nakuru County Government

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Company: JobWebKenya

Location: Kenya

Category: other-general

### Job Description

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The county's rich history is joined at the hip with that of the entire nation. When the Kenya-Uganda railway line was constructed, although heavily criticized as the Lunatic Express or a road to nowhere, it had a profound impact on the creation of the nation today known as Kenya.

### VACANCY NO. 17/PROM//01

#### Requirements for Appointment

Served in the grade of Principal Finance Officer/Principal Budget Officer or an equivalent position in public service for at least three years;

Master's Degree in Business Administration (MBA), Economics, Finance, Commerce or in a financial related discipline from a recognised university;

Attended and successfully completed Strategic Leadership Development Course in a recognized institution; and

Shown merit and ability as reflected in work performance and results.

#### Duties and Responsibilities

Consolidating county budgets for the recurrent and development votes;

Preparing quarterly expenditure forecast as a basis for discussions with the treasury for release of funds;

Initiating proposals seeking funds for additional expenditures and reallocation of voted funds during the year;

Monitoring expenditure on projects and programme implementation on a periodic basis and ensuring that timely corrective measures are taken;

Coordinating activities and work of all officers handling donor financed projects, monitoring implementation of such projects and review of reimbursements; and

Coordinating the design and financial aspects for all new donor projects and agreements with donor agencies.

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  4. [Assistant Director of Budget at Nakuru County Government Jobs Kenya ↗](#)
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