

Assistant Education Teacher Trainer at Save the Children

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Company: JobWebKenya

Location: Kenya

Category: educational-instruction-and-library

Job Description

The Save the Children Fund, commonly known as Save the Children, is an international non-governmental organization that promotes children's rights, provides relief and helps support children in developing countries

KEY AREAS OF ACCOUNTABILITY:

Plan, prepare and deliver high quality Teacher Training that meets the needs of volunteer ECCD, primary school and ALP teachers

Deliverables

Training sessions are developed in accordance with South Sudan teacher training standards under the guidance of the Education Coordinator. Time table, lesson plans and scheme of work to be kept in record.

Effective use is made of audio, video, information and communication technologies and participatory methodologies to achieve learning aims and lesson objectives.

Training content and materials are appropriate to the local context and sensibilities.

Joint Mentoring & Teaching Development: Mentor, tutor and observe the volunteer female teaching facilitator

Deliverables

Regular and frequent joint CED /SC school visits in order to coordinate, lead and support team teaching, teacher observations and feedback, co-planning of lessons and conducting

evaluation of learning with teachers, giving one-to-one guidance.

Identify and support the use of materials for teachers' self-study and administration.

Identify, demonstrate and support the use of teaching materials available in schools (locally available and SC provided).

Ensure regular observation sessions are done both in primary schools and in the ALP centres to enable the volunteer teachers continuously apply what they are learning. Trainers should provide constructive[1] feedback on teacher development.

The female teacher trainees are trained in the use of attendance registers tests, learning assessments, lesson planning, (and their purpose). School management and the development of teaching and learning materials.

Support the Teachers' Peer Support Networks/Teachers Learning Circles With the support of the Teacher Trainers, the female teaching facilitators are able to demonstrate increasing professional confidence in both their classroom practice and in their own use of English and Arabic language. Effective use is made of a wide range of materials, resources and technologies.

Administration: Participate in curriculum & materials development, testing, evaluation and feedback tools in line with teacher training syllabus.

Deliverables

Accurate and useful weekly overall and individual (teachers) progress reports are provided to the Education Coordinator. Any issues of concern are raised in a timely manner and should be raised verbally during regular, semi-formal updates.

Trainees' performance is assessed accurately and as required by the South Sudan Teacher Professional Development standards.

Contribute input and support interaction with trainees and their learners in school in a constructive way.

Other Duties

Work with the County and Payam Inspectors and Supervisors, Education and CYP officers to ensure synergy between SC education and CYP interventions

Participate in any other activities as may be assigned by supervisor from time to time within the period of of the training.

Comply with all relevant Save the Children International policies and procedures with respect to child protection, code of conduct, health and safety, security, equal opportunities and other relevant policies

BEHAVIOURS (Values in Practice Section should not consist of Competencies as this are the standard Values in practice)

Accountability:

holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values

holds the team and partners accountable to deliver on their responsibilities – giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

Ambition:

sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same

widely shares their personal vision for Save the Children, engages and motivates others

future orientated, thinks strategically and on a global scale.

Collaboration:

builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters

values diversity, sees it as a source of competitive strength

approachable, good listener, easy to talk to.

Creativity:

develops and encourages new and innovative solutions

willing to take disciplined risks.

Integrity:

honest, encourages openness and transparency; demonstrates highest levels of integrity

QUALIFICATIONS AND EXPERIENCE**Essential**

Recent teacher training experience at college/university level and must have undergone full teacher training course

Proficiency in computer skills (Microsoft word, spreadsheet, powepoint, internet).

Knowledge in education data management.

Experience of delivering training to adult groups

Proven experience of supporting and mentoring teachers and delivering teacher training sessions

Experience in teaching at primary school level

Good planning and organising skills

Good communication and interpersonal skills; including spoken, written and reading fluency in Arabic and English.

Self-motivated and ability to work with little supervision

Good interpersonal and communication skills

Team player and flexible to take roles in supporting school administration as part of mentoring teachers

Respect for local culture and customs

Familiarity with Child rights and education issues in South Sudan

Desirable

Experience in Maban and Upper Nile state of South Sudan.

Motorbike driving licence is a **Must**

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