

## Assistant Manager, Business Advisory at Kenya Development Corporation

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Company: JobWebKenya

Location: Kenya

Category: computer-and-mathematical

### Job Description

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Kenya Development Corporation Ltd (KDC) is a Development Finance Institution which was established in to merge the operations of Industrial and Commercial Development Corporation (ICDC), Tourism Finance Corporation (TFC) and IDB Capital Limited. KDC is mandated to play a catalytic role in Kenya's socio-economic development by providing long-term financing and other financial, investment and business advisory services. Therefore, KDC plays an important role in addressing critical gaps for long-term funding that cannot be met by commercial banks in target sectors in Kenya and elsewhere.

### Duties and Responsibilities

Undertaking Feasibility studies, and developing business plans for potential customers;

Reviewing stalled and ailing projects and advise the KDC on how to rehabilitate them;

Undertaking entrepreneurial development through non-financial support;

Undertaking enhancement of business plans for KDC's prospective clients;

Developing turnaround plans for distressed clients applying for finance from the Corporation;

Offering client readiness support to bring a funding application to a bankable stage.;

Undertaking business diagnosis to identify gaps and opportunities in

governance, strategy and management of the business;

Supporting businesses to undertake analysis, design and implementation of business solutions to close identified gaps and pursue identified opportunities.

Advising investee companies and other enterprises on optimizing business operations through interventions such as business process re-engineering, supply chain and logistics management, operational efficiencies improvement, productivity improvement, pricing strategies, sales and channel effectiveness, customer relations management, and capital expenditure planning.

Providing business enabling systems and tools such as Enterprise Resource Planning (ERP), financial and human capital systems, mentorship and coaching, corporate governance and business management training.

Identifying income generating programs including share registration, company secretarial services and book keeping for investee and associate companies of KDC.

### **Person Specification**

**For appointment to this grade, a candidate must have: –**

Master's degree in relevant field from recognized field.

Bachelor's Degree in any of the following fields: Business, Finance, Commerce, Economics, Marketing or equivalent qualifications from a recognized institution;

A minimum period of eight years relevant work experience four of which should have been at the level of supervisory level;

Management Course lasting not less than four weeks from a recognized institution;

Member of a relevant professional body in good standing where applicable;

Shown merit and ability as reflected in work performance and results;

Proficiency in computer applications; and

Fulfil the requirements of Chapter Six of the Constitution

Detailed application instructions are available on the KDC website under the careers section. The applications should be received by 24th May .

Only shortlisted candidates will be contacted. Those who had submitted their applications in

the previous advertisement are hereby required to re-submit their applications afresh.

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