

Associate – Health at Busara Center

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Job Description

(adsbygoogle = window.adsbygoogle || []).push({}); The Busara Center for Behavioral Economics is an advisory and research organization focused on evaluation and implementation of behavioral interventions in understudied countries and populations. Busara's mission is to work with researchers and organizations to advance and apply behavioral science in pursuit of poverty alleviation. This involves the application of research and rigorous methods to enable partners to improve program design, evaluate existing programs, and optimize internal processes. To this end, Busara has worked with a variety of organizations in an advisory capacity to apply behavioral insights, build analytical models, and develop new products. In addition, in its research center capacity, Busara operates a Nairobi-based lab capable of implementing advanced experiments in psychology, behavioral economics and other academic disciplines.

About the role:

The Associate supports both the advisory and research arms of Busara by leading the planning, execution, and day to day management of Busara projects.

As primary project manager for all external Busara projects, an Associate quickly gains an expert understanding of a particular problem or research question and uses all tools at their disposal, both within and outside Busara to execute an engagement to the highest possible degree, with careful consideration of timing and budget. An Associate develops creative and rigorous solutions to client and partner needs and manages both internal and external relationships with energy, enthusiasm, and professionalism.

Associates directly manage other project staff that work on their project and, as well as liaise with other Busara teams and are expected to coordinate and manage staff effectively.

CORE PROJECT RESPONSIBILITIES:

Associates will work closely with Busara offices and directly with academic researchers and advisory clients to perform a variety of tasks including, but not limited to:

Engage in multiple large-scale research and advisory projects at a given time.

Plan, manage, and execute external and internal engagements independently from start to finish with limited supervision.

Incorporate the latest research in qualitative and quantitative methods, behavioral science, psychology, economics, and development to provide creative solutions to engagements.

Manage and conduct qualitative and quantitative research and data analysis.

Design, launch, and analyze effective quantitative and qualitative survey instruments with coordination among project staff (Analysts, Project Leads, Data and Programming, and Operations teams).

Serve as a point of contact for clients and partners. Effectively manage the needs of stakeholders through proactive communication and troubleshooting.

Contribute to project on-boarding and off-boarding for knowledge management.

Responsible for project timelines, deliverables, reports, and staffing.

Contribute to the creation of proposals, concept notes, and pitch decks for new business opportunities and knowledge sharing. Present at conferences, networking events, or client meetings.

Contribute to the design, execution, and dissemination of Busara internal research projects.

Work closely to lead or support other Associates to fulfill engagement requirements.

Perform any other duty as may be assigned by the project supervisor.

CORE ORGANIZATIONAL RESPONSIBILITIES:

In addition to project responsibilities, Associates also have the following organizational responsibilities to ensure a healthy and functioning organization.

Work with the Associate team to conduct goal-setting exercises, objectives and key results, and team building events.

Contribute to skills-building workshops for Associate teams.

Assist with internal initiatives where necessary.

Serve as mentors to Analysts and Project Lead team members, when requested.

Minimum Requirements

Knowledge, Skills, and Experience:

A Bachelor's degree in Economics, Social Sciences, Public Policy, or related fields; Clear interest in health focused research and behavioral science.

Strong qualitative, quantitative, research, and data analytic skills.

2+ years previous work experience in health focused research.

Experience managing large scale research and consulting projects in developing countries.

Demonstrates the ability to manage high-level relationships with partner organizations.

Strong quantitative skills including knowledge of and experience working with data analysis software (STATA, Python, R)

Experience managing and mentoring staff

Ability to quickly understand and adapt to new contextual situations

Excellent management and organizational skills.

Flexible, self-motivating, able to manage multiple tasks efficiently, and a team player.

Interest and experience working in a fast-paced working environment.

Fluency and excellent communication and writing skills with a mastery of English.

Ability to execute projects while sustaining a global focus and vision for institutional planning and decision making.

Desired Qualifications:

A Master's degree in Economics, Social Sciences, Public Policy, or related fields.

Experience managing or mentoring staff.

Familiarity with randomized controlled trials and/or quasi-experimental designs

Technical understanding of qualitative research techniques.

Strong academic behavioral science background.

Knowledge of the application of behavioral science to real-world problems.

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