

Booking Clerk (2 Positions) Eldoret at Modern Coast Express

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Company: JobWebKenya

Location: Kenya

Category: office-and-administrative-support

Job Description

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Modern Coast Express Ltd is a luxury coach company incorporated on 26th May operating within Kenya, Uganda, Tanzania and Rwanda. Modern Coast Express is one of the most recognised luxury bus companies operating in the region. The company has over 50 branches in Kenya ,5 branches in Uganda , 6 branches in Tanzania and one branch in Rwanda. The main office is on Jomo Kenyatta Avenue in the Coast Total petrol station, next to Aswan restaurant. The company started with a fleet of 6 brand new Scania buses and currently has a fleet of over 60 state of the art coaches. There are more than ten daily services of the air-conditioned buses from Mombasa and Nairobi with the rest being the non air-conditioned services. Modern Coast is the only luxury coach company in East Africa to provide both first class and business class service on board. The first class seats are of much bigger dimensions compared to the business class seats. Mission To be the most luxurious and friendly coach company serving the East African market. Value The progress and success of the company has been dependent on the hard work and experience of the team at Modern Coast Express in its various locations.

Summary

We are looking an highly motivated and detail oriented individual:

Qualifications:

A diploma in a management course/ it's equivalent in customer services will be an added advantage

At least 1 year experience of working within an office/ hospitality industry

Must be computer literate

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