

## Braille Transcriber – Grade C/D at Kenyatta University

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### Job Description

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Kenyatta University, is a multi-campus public university in Kenya. As of October , it was one of twenty three public universities in the country

### Roles and Responsibilities:

Transcribe print material into grade II English and Kiswahili Braille.

Transcribe printed mathematical statements and/or expressions into mathematics Braille notation.

Transcribe printed music into music Braille notation.

Transcribe printed material in a foreign language (English, French, German, Spanish and/or Arabic, etc.) into Braille.

Debraille material in English, Kiswahili, Mathematics, Music and Foreign Language Braille into print.

Using a computer, Braille translation software and a Braille embosser, produce hard copy Braille material.

Any other related duty as assigned.

### Key Qualifications & Experience:

Bachelor's degree in a related field from a recognized university

Certificate in Braille Proficiency from a recognized institution.

Computer literacy certificate.

At least three years relevant work experience in a well-established institution

Have knowledge and experience in working with braille translation software and Braille embossers

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