

Chief Driver CSG 11 – (2) Posts at State Department for Public Works

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Location: Kenya

Category: transportation-and-material-moving

Job Description

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To facilitate access to adequate and decent housing and prepare urban plans for sustainable development

V.NO. SDPW 2/

Duties and Responsibilities

Duties and responsibilities at this level will involve driving the assigned vehicle; carrying out routine

check? on the vehicle's cooling, oil, electrical and brakes9 tyre pressure; and brake systems etc; delEcTing and .reporting malfunctioning of the vehicle systems; maintenance of work ticket (s) for Vehicle(s) assign; ensuring security and safety of the vehicle on and off the road; overseeing safety of passengers and/or goods therein; and maintaining cleanliness of the vehicle (s). In addition9 the officer may be required to supervise and guide staff working under him/her in a small transport unit.

Requirements for Appointment

For appointment to this grade, an officer must have:-

Served in the grade of Senior Driver CSG12/ JG 'H' hr a minimum period of three years;

Passed Occupational Trade Test I for Drivers;

A valid driving license free from any current endorsement(s) for class(es) of vehicle(s) the officer

is required to drive;

Defensive Driving Certificate from the Automobile Association (AA) of Kenya or its equivalent qualification from a recognized institution;

Attended Refresher Course for drivers lasting not less than one week within every three years at Kenya Institute of Highway and Building Technology (KIHBT) or any other recognized Institution;

A valid Certificate of Good Conduct from the Kenya Police;

Attended a First-Aid Certificate Course lasting not less than one week from St John Ambulance or Kenya Institute of Highway and Building Technology (KIHBT) or any other recognized institution; and

Demonstrated outstanding professional competence in work performance and results

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