

Cleaner at Medecins Sans Frontieres (MSF)

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Company: JobWebKenya

Location: Kenya

Category: other-general

Job Description

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MÃ©decins sans frontiÃ¨res (MSF) or Doctors Without Borders, is an international humanitarian-aid non-governmental organization (NGO) and Nobel Peace Prize laureate, best known for its projects in war-torn regions and developing countries facing endemic diseases.

Main Purpose

Execute, according to hygienic standards, housekeeping, cleaning and tidying up activities in order to ensure public and staff private areas are in good condition.

Accountabilities

Clean bedrooms, bathrooms, toilets and other rooms in MSF houses.

Do the laundry iron clothes and other housekeeping activities.

Support the cook (washing up, cleaning the kitchen, etc.).

Sweep and mop the floors.

Restock supplies (toilet paper, soap, etc.) as required.

Upon arrival, prepare hot water for tea/coffee and refill drinking water.

Check that the toilets are well stocked with paper, soap and condoms.

Check that the water supply (kitchen, showers, etc.) is sufficient during water cuts.

Perform daily rotational cleaning duties (e.g. dusting, steaming etc.)

Water indoor plants

Ensure security of the apartment by letting in only authorised persons

Perform monthly cleaning of apartment curtains, blankets and seat covers

Replenish guestroom facilities prior to arrival of guest (e.g. towels, beddings etc.)

Advise the line manager on any damages or repairs needed in the apartments.

Supervision of children when applicable (e.g. light meal preparation, reporting injuries to guardian, Keep premises properly locked (doors, windows)

Requirements

Education : Desirable Certificate in House Keeping

Experience

Experience as a Cleaner for at least 2 years.

MSF Experience is an asset

Languages : English and Swahili

Competencies

Commitment, flexibility, stress management, results, teamwork and Service.

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