

Kenya Jobs Expertini®

Community Service Assistant

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Company: Evidence Action

Location: Bumala

Category: other-general

About Evidence Action

is a global nonprofit organization with an approach distinctive in international development – we exclusively scale interventions that are backed by strong evidence and can be delivered with exceptional cost-effectiveness. Since our founding in 2013, we have reached over 515 million people globally with our interventions. We deliver high impact for every dollar spent, as recognized by,, and.

We do development differently We take a data-driven approach to identifying, scaling, and continuously improving programs which deliver immense impact, ensuring these solutions measurably improve the lives of millions. Our has helped governments in Africa and Asia deliver over 1.8 billion childhood deworming treatments, improving health, education, and incomes. provides sustained safe water access to over 10 million people in Africa, preventing childhood illness and deaths.

We drive innovation Our builds the next generation of exceptional programs, taking an approach most similar to a venture capital model. We are ruthless in which do not meet our criteria; those that advance deliver outsized impact for millions of people.

We are global Across nine countries in Africa and Asia, our 700+ people are united by a tremendous passion for our mission and impact. We are strong because of our diversity of experience, geography, and background – with over 90% of our people in the countries where our impact is focused.

We have big ambitions Over the next decade, we're setting our sights higher: We aim to reach over 600 million people globally to fulfill our vision of a world where hundreds of

millions of people in the poorest places have better opportunities and their lives are measurably improved. We believe in bold and urgent action – because poverty doesn't wait, and neither should we.

We need great people. Our success to date is due to the collective work of our amazing staff. To achieve our ambitious goals, we are looking for people who share our passion for evidence, cost-effectiveness, and scale. We seek individuals who take an entrepreneurial approach, enjoy tackling hard problems, and have a bias to action and results. If our vision and approach excite you as much as it does us, we invite you to join us.

Job purpose

Community Service Assistant (CSA) position is primarily field based position which plays an important role as an interface between Dispensers for Safe Water and communities served with dispensers. This position ensures sufficient and uninterrupted supply of chlorine and service & maintenance of the installed chlorine dispensers. This in turn enables the community to successfully access and use the dispensers throughout for improved community health.

Duties and responsibilities:

Conducting dispensers' hardware service and maintenance through regular spot checks to ensure proper functioning

Installing chlorine dispensers whenever necessary, in line with the organization's protocols/specifications and guidelines.

Delivering chlorine to various chlorine dispensers located at water points by use of motorcycles.

Ensure safe handling and accountability of chlorine and dispenser stocks in the store/office and to the designated sites.

Proper Record Keeping by completing relevant forms/documents/records that are important in inventory

Engaging the target community to promote dispenser usage and handle any/all possible challenges and report the same to supervisor.

Collecting all field data for program assessment and accountability, by use of smartphones

Maintaining good integrity and stewardship of the Organizational assets assigned to you for work execution

Requirements

Qualifications:

Minimum-At least a Certificate in community work, social work, project management, communication, or equivalent.

Certificate in computer skills in MS office suit

Stock management experience/qualifications is an added advantage

At least 1-2 years' experience working with communities or social enterprises/NGOs

Motorcycle riding skills/experience with a valid Class A riding license from a recognized driving school.

Applicants should be fluent in English, Kiswahili.

Key performance Indicators:

All assigned dispensers must remain functional in usable condition all the time.

Maintain uninterrupted supply of chlorine to all assigned dispensers throughout the year.

Maintain good rapport with target community, ensuring it is well engaged and embrace the chlorine dispensers and keep using these for improved health.

Program data is collected within the provided guidelines and shared with supervisor for next action

The dispenser empty rates and all noted/reported dispenser issues are addressed within the stated timelines.

Working conditions

Community Service Assistant (CSA) position is primarily field based position involving working in the field 90% of the time, maneuvering the rural setting terrain with chlorine loads on motorcycles, to distribute these to designated representatives at each chlorine dispenser.

Physical requirements

This job involves carrying chlorine loads on motorcycles in rural areas, and thus requires good riding skills and experience as well as ability to lift the chlorine jerricans to and off the motorcycle on a regular basis.

Direct reports

The incumbent of this position will be supervised and supported by a Lead Officer.

Position location

Bumala, Busia County, Kenya.

Benefits

Medical Insurance

Pension Plan

Paid Time Off

Equal Opportunity Statement

Evidence Action does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

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