

## Director – Probation and Aftercare Services at Public Service Commission Kenya (PSCK)

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### Job Description

(adsbygoogle = window.adsbygoogle || []).push({}); The Commission dates back to when Civil Service Commission was established by British Colonial Government following Holmes Commission Report, ; Civil Service Commission was advisory to the Governor in matters of appointments; At independence in it was enshrined in the constitution and renamed Public Service Commission; Independence Constitution had Regional PSC's but abolished in following constitutional amendments; It is the oldest Constitutional Commission and its mandate has expanded over the years. The Commission then constituted of a chairman, a deputy chairman and fifteen members all appointed by the President. The Commission, since then, has handled matters of human resource management in the public service especially the civil service and local authorities. Constitution of Kenya, promulgated on 27th August reconstituted the Commission with a redefined and expanded mandate and a lean membership.

### For appointment to this grade, a candidate must have: –

served for a minimum period of three year in the grade of Deputy Director of Probation, CSG '6' or in a comparable and relevant position in the wider public service or private sector;

a Bachelors Degree in any of the following disciplines: Sociology, Criminology, Guidance and Counselling, Social Psychology, or equivalent qualification from a university recognized in Kenya;

Masters degree in any of the following disciplines; Sociology, Criminology, Guidance and Counselling, Social Psychology, or equivalent qualification from a university recognized in Kenya;

demonstrated a high degree of professional competence, administrative capabilities and initiative in the general organizational of the Department; and

been conversant with government policies on Criminal Justice Administration and Management of Offenders; and

shown merit and ability as reflected in work performance.

### **Duties and Responsibilities**

An officer at this level will deputize the Secretary, Probation and Aftercare services at Department of Probation and Aftercare Service headquarters. Specific duties and responsibilities include:

formulating, reviewing and implementing government policies on crime prevention and rehabilitation;

formulating, interpreting and implementing government programmes and activities on crime prevention and treatment of offenders in the community;

directing and controlling departmental activities in all Counties and at the headquarters;

ensuring efficient and effective organization and operation of the Department;

supervising probation services countrywide;

liaising with the Judiciary, National Police Service, Children Service and Prisons Service and other legal sectors including development partners for better management of the Criminal Justice System;

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