

Drivers – 12 Positions at Tavevo Water and Sewerage Company Limited

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Company: JobWebKenya

Location: Kenya

Category: transportation-and-material-moving

Job Description

Tavevo Water and Sewerage Company Ltd, was incorporated on April 7, as a private company limited by shares to give it autonomy and enable it operate commercially. The major shareholders of the company were Municipal Council of Voi, County Council of Taita Taveta and Town Council of Taveta which now are the County of Taita Taveva. The company is one of the WSPs in the CWSB jurisdiction and has been contracted to provide water and sewerage services in Taita Taveta County under a Service Provision Agreement.

Ref: TVO/06//

DUTIES AND RESPONSIBILITIES

Carry out daily checks on the vehicle before operating the vehicle, record and report any anomalies noted and maintain register.

In liaison with the transport officer resolve all reported anomalies before operating the vehicle.

Ensure to always clean and maintain the vehicle in a clean and operational status.

Ensure vehicle is adequately fuelled and in good operating condition before commencing any journey.

Drive company vehicle according to the prevailing traffic laws and company policy while carrying company staff, materials and equipment to approved destination.

Ensure safety of passengers, materials and equipments during the journey.

Ensure to adhere to the approved travel route during a journey.

Ensure security of the vehicle on and off the road.

Update vehicle work ticket and obtain authorization to travel before any journey.

Daily update of the work ticket.

Undertake Routine checks, servicing and maintenance of vehicle according to manufacturer's operation manual.

Undertake routine inspection, detection and reporting any observed defects or malfunction.

Ensure the vehicle and driver is compliant to all legal requirements before commencing of journey.

Personal Specifications

For appointment to this grade, an officer must have: –

A minimum of a KCSE or relevant work experience of not less than three years in a reputable organization

Possession of a valid driving license (Class BCE).

Possession of a suitability/ Occupational Test, Grade 2 Certificate will be an added advantage

Have excellent communication, interpersonal and time management skills

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