

Financial Assistant at Kenya Livestock Commercialization Project

[Apply Now](#)

Company: JobWebKenya

Location: Kenya

Category: other-general

Job Description

(adsbygoogle = window.adsbygoogle || []).push({});

Kenya Livestock Commercialization Project (KeLCoP) is a six-year project that is jointly funded by the Government of Kenya (GOK) and the International Fund for Agricultural Development (IFAD) and beneficiary communities. The Financing Agreement entered into force on 5th March, . The completion date of the project shall be 31st March, and the Financing Closing Date shall be 30th September, . The Project Goal is to Contribute to the Government's agriculture transformation Agenda of increasing rural small-scale farmers' incomes, food and nutrition security whereas the project development objective is to increase incomes of , poor livestock and pastoralist households, especially youth and women, in an environmentally friendly manner, in selected project areas of the 10 participating counties. The 10 participating counties are namely: Busia, Bungoma, Kakamega, Siaya, Nakuru, Trans Nzoia, Elgeyo Marakwet, Baringo, Marsabit and Samburu. The project is expected to directly benefit , households with a total number of , people. Of the total beneficiaries, direct women beneficiaries will be 54 per cent and 30 per cent will be youth beneficiaries. In addition, those specifically targeted for nutrition interventions will include 30 per cent of total households.

VACANCY NO: KeLCoP/1/-

Summary

The Financial Assistant will be responsible for ensuring a proper accounting filing system; follow up of accountabilities from Counties, staff, and other implementers, data entry and

reconciliations.

The workstation will be at PMCU Nakuru but he/she will be expected to travel extensively within the Project area, as may be required. He/she will sign a five year Contract of Employment with the initial six months on probation. The contract will be renewed annually based on satisfactory performance.

He/she will be answerable to the Financial Controller for the following duties and responsibilities:

Preparation of source documents, e.g. payment vouchers, journal vouchers, Cash books, Vote books, data entry into the accounting system and preparation of reconciliations for review by the Project Accountant;

Assist Project Accountant and Financial Controller in Preparation of project reports to enable the withdrawal of funds from financiers and manage the overall treasury/ cash flow aspects of the project;

Chronological filing of documents with adequate cross reference to ensure ease of retrieval and Follow up of accountabilities, maintaining a detailed log of outstanding accountabilities;

Collection of accounting data from implementing counties and Proactive support to the County designated project support accountants.

Maintain key registers such as fixed assets; inputs into the contracts register, Imprest registers and other accounting registers.

Support the Project Accountant and Financial controller in the preparation of informative management accounts in the form of monthly, quarterly, semi-annual and annual reports regarding aspects of project financial monitoring bringing out variances and advising implementers as to the limits of expenditure;

Any other duty as may be assigned by Financial Controller and the Project Coordinator.

Academic qualifications and other requirements for the Position:

Minimum Requirements:

A Bachelor's degree in Commerce (Accounting option), or Finance, or Bachelor's degree in Business Administration; Accounting or Finance options from a recognized University;

Have at least CPA Part II;

Have at least 8 years' experience working in a similar field out of which 5 years' in a government donor funded project;

Computer-literate including accounting packages and well-versed in the use of MS Office Excel and Word.

Other Requirements:

Ability to work under pressure and meet strict deadlines and work with minimum supervision;

Ability to work and interact with people from diverse, professional, social and cultural backgrounds;

Good interpersonal and Communication skills, excellent planning, organizing and recordkeeping skills;

Ability to work as a team player, self-motivated and creative thinker, good analytical and quantitative skills, report writing and excellent coordination and negotiation skills;

Fluent in English (written and spoken)

[Apply Now](#)

Cross References and Citations:

1. **Financial Assistant at Kenya Livestock Commercialization Project Taiwan**[jobs Kenya Taiwan](#) ↗
2. **Financial Assistant at Kenya Livestock Commercialization Project Costa Rica**[jobs Kenya Costa Rica](#) ↗
3. **Financial Assistant at Kenya Livestock Commercialization Project**[Findfreelancer jobs Kenya Findfreelancer](#) ↗
4. **Financial Assistant at Kenya Livestock Commercialization Project Civil**[jobs Kenya Civil](#) ↗
5. **Financial Assistant at Kenya Livestock Commercialization Project Agriculture**[jobs](#)

Jobs Kenya Agriculturejobs ↗

6. Financial Assistant at Kenya Livestock Commercialization Project Baghdadjobs

Jobs Kenya Baghdadjobs ↗

7. Financial Assistant at Kenya Livestock Commercialization Project Portugaljobs

Jobs Kenya Portugaljobs↗

8. Financial Assistant at Kenya Livestock Commercialization Project NgojobsJobs

KenyaNgojobs↗

9. Financial Assistant at Kenya Livestock Commercialization Project Shenzhenjobs

Jobs Kenya Shenzhenjobs ↗

10. Financial Assistant at Kenya Livestock Commercialization Project Jobslibrary Jobs

KenyaJobslibrary ↗

11. Financial Assistant at Kenya Livestock Commercialization Project

PathologistsjobsJobs Kenya Pathologistsjobs↗

12. Financial Assistant at Kenya Livestock Commercialization Project Uzbekistanjobs

Jobs Kenya Uzbekistanjobs ↗

13. Financial Assistant at Kenya Livestock Commercialization Project Consultantjobs

Jobs Kenya Consultantjobs↗

14. Financial Assistant at Kenya Livestock Commercialization Project

Searchcanadajobs Jobs Kenya Searchcanadajobs ↗

15. Financial Assistant at Kenya Livestock Commercialization Project

PhysicianjobsnearmeJobs Kenya Physicianjobsnearme↗

16. Financial Assistant at Kenya Livestock Commercialization Project Dairyjobs Jobs

KenyaDairyjobs ↗

17. Financial Assistant at Kenya Livestock Commercialization Project Germanyjobs

Jobs Kenya Germanyjobs ↗

18. Financial Assistant at Kenya Livestock Commercialization Project Karachijobs

Jobs Kenya Karachijobs ↗

19. Financial assistant at kenya livestock commercialization project Jobs Kenya ↗

20. AMP Version of Financial assistant at kenya livestock commercialization project ↗

21. Financial assistant at kenya livestock commercialization project Kenya Jobs ↗

22. Financial assistant at kenya livestock commercialization project Jobs Kenya ↗

23. Financial assistant at kenya livestock commercialization project Job Search ↗

24. Financial assistant at kenya livestock commercialization project Search ↗

25. Financial assistant at kenya livestock commercialization project Find Jobs ↗

Source: <https://ke.expertini.com/jobs/job/financial-assistant-at-kenya-livestock-commerciali-kenya-jobwebkenya-23a6864a43/>

Generated on: 2024-05-05 by Expertini.Com