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Financial Planning & Reporting Analyst at Frank Management Consult Ltd

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Job Description

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Frank Management Consult Ltd is an international management consulting agency. We work with major companies, raising their performance, driving their strategies and enhancing their productivity.

Purpose of the role:

The role supports the Business in embedding and operating world-class BPM processes by providing expertise to manage the reporting, forecasting, overheads monitoring, internal controls and all financial month end and annual processes.

Key Responsibilities:

To manage monthly and annual financial processes to provide timely and accurate management information to assist the business in decision making.

To manage the company's fixed assets ensuring integrity of fixed assets register (FAR), up to date capitalization of assets, analysis of capital WIP and ensuring accurate depreciation postings all the time.

To assist in preparation of forecasts for the business to facilitate performance tracking and delivery of targets.

Drive rigorous control and understanding of overheads across the business to ensure delivery of cost control and implement and manage business function performance measures to Business goals.

To assist in ensuring robust planning processes are in place to deliver budget and strategic plans for the business, exploiting IS systems and providing support in the development of technology solutions for improved business information usage and dissemination.

To assist in enhancing internal controls in the business including championing CARM and coordinating the monthly controls day in strict timelines.

Requirements

Required skills/qualifications:

Bachelor's degree in commerce, Accounting or Finance

CPA(K), ACCA

Working knowledge of SAP ERP is a prerequisite.

At least three years experience in a similar role

Competences required:

Attention to detail and high level of accuracy.

Strong organization and analytical skills

Excellent communication skills

Efficient time management.

Ability to put in extra time as per work demand.

Able to work with minimum supervision.

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