

General Maintenance Worker at Embassy of The United States

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Job Description

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The Embassy of the United States of America to Kenya, located in Nairobi, is home to the diplomatic mission of the United States to the Republic of Kenya. The embassy opened in central Nairobi on 2 March , when the United States established diplomatic relations with Kenya.

Duties

Basic Function of Position

Working in the Facility Management section of the Embassy, the General Maintenance Worker carries out scheduled and unscheduled maintenance and minor repair work on the plumbing system and fixtures, general welding and masonry work in all mission buildings and facilities including residential owned and leased properties.

Qualifications and Evaluations

EXPERIENCE:

A minimum of three years of experience in the repair and maintenance of plumbing and commercial or industrial HVAC/mechanical heating, refrigeration and ventilation systems is required.

JOB KNOWLEDGE:

Maintenance and repair of standard plumbing methods and techniques including potable water and sewage systems, motor starters, thermostats, humidistats, variable frequency

drive (VFD) motors and controllers, gravity dampers, sensors, furnaces, hydronic systems, hot water heaters and heat pumps, evaporators and condensers.

Minor component replacement of motors, valves, pumps, controls and recording instruments

Plumbing system testing procedures in control devices to monitor, diagnose faults, determine current operating capacity to the design requirements, all in accordance with US and host country regulations.

Maintenance and repair using industry aligned techniques and procedures for the modification and fabrication of various types of metal and alloy parts and equipment by use of electric and gas welding processes.

Maintenance and repair using industry aligned techniques and procedures involved in laying a variety of brick, block, stone and concrete in the construction or repair of such items as partitions, walls, walkways and roadways.

Reading and working from sketches, architectural and engineering drawings, specifications, schematics, one-line diagrams and material lists

Education Requirements:

Mandatory:

Completion of secondary school is required and completion of vocational training from an accredited institute recognized as awarding a Trades Certificate in a general construction field is required.

Evaluations:

LANGUAGE:

English level II (Limited knowledge) Reading/Writing/Speaking is required. (This may be tested)

SKILLS AND ABILITIES:

Must be able to identify problems or dangers, report issues and provide solution.

Must be able to work as part of a team, work under pressure and a tight schedule.

Must have flexible approach to work shifts and answer emergency calls at all hours.

Must possess a valid Kenyan driver's license with at least five years of experience driving

EQUAL EMPLOYMENT OPPORTUNITY (EEO):

The U.S. Mission provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation.

Qualifications:

All applicants under consideration will be required to pass medical and security certifications.

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