

General Manager (Supply Chain) at Kenya Pipeline Company (KPC) Limited

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Company: JobWebKenya

Location: Kenya

Category: other-general

Job Description

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The Kenya Pipeline Company Limited is a State Corporation established on 6th September, under the Companies Act (CAP) of the Laws of Kenya and started commercial operations in . The Company is % owned by the Government and complies with the provisions of the State Corporations Act (Cap) of .

Job Ref: KPC/ADVT/09/

Job Purpose

The General Manager (Supply Chain) is responsible to the Managing Director for advising the Company on the interpretation and application of the Public Procurement and Asset Disposal Law and overseeing the Company's Supply Chain processes in procurement, stores/inventory management and contract management.

Key Tasks

Lead in formulating & developing policies, plans and strategies in the areas of supply chain; including risk management and contractor performance measurement plans.

Ensuring the procurement and asset disposal processes are carried out in compliance with the procurement and asset disposal Law.

Ensuring development and review of the annual procurement and asset disposal plans in line with the Law and monitoring their implementation.

Providing procurement professional opinion to the Managing Director on all procurement

contracts for goods, works, services and consultancies as well as asset disposal processes.

Ensuring development and implementation of the Supply Chain Strategy and reporting in line with policies, processes & procedures.

Overseeing the management of inventory, stores and assets in compliance with the guidelines issued by the Company and the National Treasury

Ensuring development and maintaining an information communication technology inventory management system which shall comply with the Law.

Ensuring preparation of statutory and administrative procurement and asset disposal reports as required by the Company and other Government bodies, and the Company.

Monitoring Contract management to ensure conformity with the contract terms and conditions of contract, and reports to the MD on any significant departures from the terms and conditions of the contract.

Leading in capacity building programs in the Company in Supply Chain to ensure compliance of the procurement Law and the Company's procurement policies and procedures.

Ensuring development and management of the supply chain, capability and culture that reflect the values which facilitate performance, professionalism and initiative by staff throughout the Company.

Ensuring that procurement and asset disposal records and data are maintained in accordance with the Law.

Job Specifications

Master's Degree from a recognized institution

Bachelor's Degree in any of the following: – Procurement and Supplies Management, Procurement and Logistics, Commerce, Business Administration (Supplies Management Option), Economics or other relevant and equivalent qualifications from a recognized Institution.

Twelve years of work experience five of which should be in senior management position.

Full Professional qualification in CPSP(K) or CIPS(UK)

Full membership to KISM

Current Practicing License by KISM

Leadership Course (s) lasting not less than two weeks.

Key Skills and Competencies

Flexibility and responsiveness in determining and handling stakeholders issues

Sound analytical skills and the ability to identify with precision the critical factors of a problem.

Ability to maintain professional status and keep abreast of evolving trends in the Petroleum subsector.

Demonstrated expertise in Procurement matters.

Strong leadership skills including effective interpersonal, communication, influencing and negotiations skills.

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