

## Graduate Assistant – Senior School at St Andrew’s School

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### Job Description

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St Andrew’s School, Turi is highly respected in Kenya and regarded as one of the leading international schools in East Africa. Numbering pupils, it comprises two semi-autonomous schools: a Preparatory School of circa pupils between the ages of 3 and 13 and a Senior School of circa pupils between the ages of 13 and 18. It is fully coeducational and the great majority are boarders. The School has an overtly Christian foundation and sees its overall aim as encouraging young men and women to ‘live and lead with integrity’.

### The Role

St Andrew’s Senior School is seeking to appoint a Graduate Assistant who will assist the house parents in providing pastoral care within a female boarding house teams and act as a model in all areas to pupils within the boarding house.

### Responsibilities

Reporting to the House parent in the respective female boarding house, the Graduate Assistant key areas of responsibility will be:-

### Boarding

Promote the welfare of the students and to support the School in safeguarding the students through relevant policies and procedures.

Be part of the Boarding House team, involved in decision-making on the activities initiatives, routines & pastoral arrangements.

## **Academic**

Assist in the running of Academic clubs and maintain & update certain departmental and general school notice boards.

Liaise with the Deputy Head Pastoral and Assistant Head Pastoral in matters related to tutoring of groups of pupils and cover for academic lessons.

## **Sports and Co-Curricular**

Assist in instructing, teaching and coaching student games during P.E. lessons, practice and competition

Must have experience and understanding of any of the following sports; Hockey, Basketball, Football, Rugby, Netball, Cricket and Swimming.

Ability to play musical instruments, piano, drums, flute, saxophone, etc and to support the music department will be an added advantage.

## **Person Specification**

Working at St Andrew's, Turi, is an exciting and dynamic experience. We look to recruit committed and resourceful staff, who are looking to not only develop their skills and leadership capacities, but also embrace new experiences and challenges. There are some things that are essential to working with us. The successful candidate will need to be able to support the School's aims and Christian ethos. They will have to have a degree in education or related field.

Beyond that we want to have staff who love working as part of a team; who are first-class communicators and who are passionate about the subjects and pupils they teach; who are creative and diligent in their planning; who are adaptable, energetic and resilient.

Experience of working in a School environment, or in boarding, would be desirable, but not essential. Above all, what matters is a commitment to help us provide a world-class education for our children.

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