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Head of Facility and Health Care Technology Management at Aga Khan Hospital Kisumu

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## **Job Description**

Established in , the Aga Khan Hospital in Kisumu is part of the Aga Khan Health Services (AKHS). It is a 61-bed acute care facility managed by qualified professionals who include experienced, full-time resident doctors and consultants. The hospital's objectives are to provide high quality, cost-effective health care to the population of Western Kenya and neighbouring countries. The Hospital provides general medicine services, specialist clinics and high-tech diagnostic services and has a well-equipped 24-hour emergency Casualty Department. It is also part of the AKHS international referral system, with links to the Aga Khan University Hospital in Nairobi and Karachi respectively.

#### OTHER RESPONSIBILITIES

Ensure optimal functioning of building systems including mechanical, fire/life safety and environmental by maintaining existing property, facilities, equipment, roadways, ground, power plants, and other physical resources used by the hospital staff, visitors and patients.

Formulate and arrange plans to update facilities systems and reducing operating costs.

Direct effective management of human resources in facilities management and healthcare technology management.

Maintain effective leadership team and inter-departmental relations.

Contribute to the formulation of the budget, monitor financial performance, identify and implement strategies to control costs and meet established productivity and quality

standards.

Maintains efficient and effective department operations while ensuring compliance with the regulatory laws, standards and protocols.

Oversee regular inspection of facilities for repair and maintenance purposes, planning of work required and estimates of material costs and man hours required.

Champion Climate Change Initiative in liaison with other departmental heads to improve the environmental responsibility of AKHK and Cluster.

Administer and monitor service contracts to ensure work is properly performed.

Maintain ongoing relationships with all departments to keep abreast of their service needs and to be able to anticipate problems before they become crisis situations.

Supervise and train hospital staff in the approved practices and procedures of proper facility maintenance and in the implementation and observance of all approved safety procedures to ensure compliance with existing safety regulations.

Supervise, monitor and train hospital staff in effective and efficient use of complex health care Technology.

Lead the Environment of Care (EOC) committee, develop policies and standard operating procedures in line with the Terms of Reference set out for the committee.

Be the client representative in construction projects for Engineering services related aspects.

#### REQUIREMENTS

Master of science (MSc) Degree in either Biomedical Engineering, Electrical Engineering, Properties and Facilities Management or;

Bachelor of science Degree in any of the fields above will be considered with a minimum of five years of experience in similar role.

Be in possession of a practicing license in any of the above fields and a member of a recognized professional association.

Practical experience in healthcare quality standard such as JCIA, Safe care or ISO /ISO

Proficiency in Microsoft Office suite.

Knowledge of the techniques, procedures and processes used for the efficient operation of building services and healthcare facilities.

Analytical and effective communication skills.

Demonstrated ability to plan strategically (long and short range) and implement those plans.

Demonstrated ability to effectively communicate with senior organizational leaders and developing and maintaining relationships with higher management, peers and subordinates and skilled in resolving conflicts and gaining cooperation with others.

Demonstrated ability to effectively work with customers to meet identified needs and to cooperatively resolve issues and implement solutions.

Demonstrated ability to manage for results in key areas such as clinical quality, service excellence, facility management, people management and financial management.

Demonstrated ability to adapt to change.

Demonstrated ability to work in interdisciplinary team for the benefit of the Hospital as a whole.

Demonstrated ability to control limited healthcare resources by effectively managing human, financial, technological and other key resources.

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