

ICT Officer(Maintenance)

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Company: Fuzu

Location: Nairobi

Category: business-and-financial-operations

Job Summary

Contract Type:

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Job Specifications (Applicants shall have)

KCSE mean grade C with credits in relevant subjects plus an ordinary Diploma in either Electrical/Electronic Engineering or Computer Science, or equivalent qualifications from a recognized learning institution plus three (3) years relevant experience. In addition, should have at least 3 year of computer networks and equipment support services experience.

Must possess the following: technical skills in maintenance of communication infrastructure and peripherals; sound systems analytical and diagnostic skills; PC Security and software installation and configuration skills and effective communication and good interpersonal skills.

Method of Application

NOTES

Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees, as well as indicating their telephone and e-mail contacts.

Applications and related documents should be forwarded to the Director, Human Resource, University of Nairobi.

Applicants should state their current designations, salaries and other benefits attached to those designations.

The application letter must bear the reference code indicated in the advertisement.

Late applications will not be considered.

Applications should be emailed as one file in PDF

Responsibilities

To train users in and provide support for proper use PC software and hardware.

To ensure proper functioning of computer equipment, communication and network resources.

To support communication network, equipment and services

To monitor and ensure proper functioning of assigned segments of Local Area Networks

To support information systems and websites at designated sites

To maintain client-level security configurations to minimize host vulnerabilities.

To perform any other duties assigned by the Manager (USS)

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