

Intern Futuremakers at Sightsavers

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Company: JobWebKenya

Location: Kenya

Category: other-general

Job Description

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Requirements

Work within the Futuremakers Programme team to support the day-to-day program implementation, coordination with partners and other NGOs, including attending meetings and making follow-ups, participating in awareness and advocacy initiatives. This will include:

Ensuring activities are implemented in line with the approved workplan.

Supporting in mobilization, selection, training, follow up and monitoring of job seekers with disabilities capacity building initiatives – Accenture S2S and Yusudi

Supporting in the day-to-day engagement of the Bridge IT Academy at NITA.

Work with the programme team to maintain up-to-date participants data base and the employer's data base

Convene /attending partners and stakeholders' meetings as assigned

Working with partners to plan and coordinate awareness activities.

Working with the program team to identify enablers to achieving set objectives.

Support advocacy initiatives.

Liaise with Government agencies, partners and NGOs.

Undertake report writing / preparation of programme activities

Knowledge, Skills and Experience:

Degree (or equivalent) or working experience in social sciences with significant interest in the field of disability, social inclusion and advocacy

Good skills in training and facilitation.

Strong passion, knowledge and experience on working with persons with disability and marginalized groups.

Experience in report writing and communications skills.

This is a hands-on internship, so passion, enthusiasm, and a desire to learn all things program management, facilitation skills and reporting etc.

Fluent written and spoken English.

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