

Intern – Kenya Marshall Plan Development at United Nations High Commissioner for Refugees (UNHCR)

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Job Description

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UNHCR was created in , during the aftermath of the Second World War, to help millions of Europeans who had fled or lost their homes. We had three years to complete our work and then disband. Today, over 65 years later, our organization is still hard at work, protecting and assisting refugees around the world.

BACKGROUND INFORMATION

United Nations High Commission for Refugees, the UN Refugee Agency, intends to onboard an intern to support the development of the Marshal Plan. The intern will support the Joint Secretariat between UNHCR and the Government of Kenya (GoK) – Department for Refugee Services (DRS) as part of a multi-functional team working on the Marshall Plan. It is expected that the intern will enhance and streamline communication and reporting initiatives, support with the logistical coordination and preparations.

UNHCR will provide the intern with a learning opportunity to gain knowledge and practical experience related to their academic programme or future work in a field related to UNHCR's mission. The intern will also benefit from mentoring and gain valuable UN work experience.

OPERATIONAL CONTEXT

Kenya has hosted refugees and asylum seekers for decades. The country remains the fifth largest refugee-hosting country in Africa and the thirteenth largest asylum country in the world, with about , registered refugees and asylum-seekers as of 30 April , along with more than

, asylum-seekers in Dadaab who have been profiled pending formal registration by the Government. The vast majority reside in the camps, in Dadaab and Kakuma, with a proportional number residing in Nairobi and other urban areas. The unstable political and security situation in several countries across the region, together with the devastating drought affecting much of the Horn of Africa, has continued to bring significant displacement into Kenya, with more than 36, new arrivals registered in along with an estimated 67, individuals who were profiled pending registration.

Kenya enacted the Refugees Act, , which came into force in February . The Act provides new and additional opportunities, rights, protection, and solutions for refugees in Kenya, including by recognizing the contributions made by refugees to Kenya's development and providing refugees with access to documentation to facilitate employment and the establishment of small businesses. The Act demonstrates the continuing commitment of the Government towards ensuring the protection of refugees and asylum-seekers and to finding lasting solutions to their problems. Further, the Act is in line with Kenya's commitments under the CRRF and the Global Compact on Refugees (GCR). Development of Refugee Regulations to guide the implementation of the Act is at an advanced stage.

Government of Kenya has stated its intention to transition from camps to integrated settlements under a Plan to be developed, which has been termed the Marshall Plan.

DUTIES AND RESPONSIBILITIES:

Under the direct supervision of the Associate Government Liaison Officer and the overall guidance of the Marshal Plan Secretariat, the incumbent will perform the following substantive duties:

Support communication activities highlighting the work on the development of the Marshal Plan;

Work proactively with the Secretariat to share correspondences and feedback to and from the stakeholders engaged in the development of the Marshal Plan;

Work closely with UNHCR Admin and Supply Units to provide logistical arrangements in support of the Secretariat and other structures engaged in the development of the Marshal Plan;

Attend official meetings, workshops and other events and contribute to the preparation and dissemination of outcome documents.

Assist in creating and developing briefing notes, presentations, infographics and tables on the Marshal Plan;

Assist with content updates for the Marshal Plan to increase visibility of the process and interactions in the social media platforms;

Perform other work-related duties as required.

ESSENTIAL MINIMUM QUALIFICATIONS

The candidate for the Internship Programme will be selected on a competitive basis. The following minimum qualifications are required:

University Degree in Information Management, Law/International Law, Political Science, Social Science, Development, Economics, International Relations, Journalism, Public Administration, Finance or any other related field.

Knowledge in writing, and editing web and social media content, as well as the ability to generate documents that include; graphs, infographics, and tables.

Writing and editing skills in English, with an ability to convey complex ideas in a clear and simple manner.

Knowledge in event organizing, planning and logistical support to a multi-functional team.

Sound knowledge of computer software including; word processing, PowerPoint, graphic design and excel.

Ability to work in a multicultural environment.

Creative, open-minded team player with strong initiatives and willingness to learn.

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