

Investment Officer

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Company: Saphunt

Location: Nairobi

Category: business-and-financial-operations

The Offer

Flexible working options

The Job

The key functions of the Investment Officer role are to:

Collect and analyze investee's governance, credit management, financial information and ESG information and ensure that the information is stored on the shared drive.

Actively monitor current investees by performing monthly, quarterly, semiannual and annual analytical reviews for internal or external parties.

Assess investee's risk profile as well as the economic, political, natural disaster.

Assist in the investment selection process of target investee companies operating in the clean cooking, access to energy and financial intermediation sectors.

Participate in negotiations with potential investees to define investment terms, led by more senior Investment Team members.

Prepare investment proposals to be submitted to the Investment Committee.

Assist other Investment Team members with preparation/presentation of investment proposals.

Plan and prepare due diligence trips to current and potential investees.

Meet minimum monitoring due diligence time for current investees.

Prepare Country Risk Analysis detailed reports identifying key risks (economic, political, industry, natural disasters, etc.) and mitigation factors as well as updating existing reports.

Support and assist preparing loan documentation, negotiating and closing the transactions.

Support in the creation of portfolio analysis reports required by supervisors, Portfolio Management Team, Senior Management Team and/or investors.

Perform research and monitor financial markets, collect and report information on investees and support other departments in identifying new business opportunities, building pipelines and expanding business.

Initiate and maintain communication with current and prospect investees.

Supervise work of junior team members including proofreading/evaluation of analytical work.

Engagement in the development of internal tools and procedures.

Participate in technical task forces and support management teams.

Contribute to new product development.

The Profile

Key attributes and skills you bring to this exciting role are:

Degree in finance, economics, or a related field.

At least 7-10 years of working experience in areas such as banking, impact investment or economic development.

Previous experience in investment management.

Experience to operate financial and ESG due diligences of financial institutions and/or renewable energy companies is preferred.

Demonstrate interest in impact investing, emerging markets development, SDG's initiatives, green energy or energy transition projects. Demonstrated interest in the impact investment industry.

Strong financial analysis skills.

Thorough understanding of the due-diligence, client selection and distribution and financing processes in the access to energy and financial and credit sectors and skills in performing due diligence.

Skills in assessing investment risk and developing investment proposals.

Aptitude to work in a multinational and multicultural environment.

Ability to work in a fast-paced environment, flexible with "hands-on" approach.

Capacity to identify critical issues, pragmatic approach to analysis of data, information and facts.

Capability to draw appropriate conclusions from the information available.

Excellent communication and presentation skills in a professional manner.

Ability to freely communicate within the language of doing business at the Regional Office.

Excellent written and spoken English. Proficiency in French is an advantage.

Proficiency in Microsoft Office, with advanced skills in Excel.

Available to travel regularly to visit potential / existing investees in their operating countries in Africa

The Employer

Our client is a leading Impact Investment Advisory Company dedicated to a world where investments provide a financial and social return.

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