

Legal Manager (Commercial) at Summit Recruitment and Search

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Company: JobWebKenya

Location: Kenya

Category: other-general

Job Description

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Summit Recruitment & Search was established in to address the recruitment, mass recruitment, executive search, outsourcing and training needs of companies based in Kenya or wanting to enter the Kenyan, East African, South African and African market. We have a leading proven track record in our field in South Africa, Uganda, Ethiopia, Tanzania, Rwanda, Nigeria, Zambia, Ghana and many other African countries. We are able to advise on market trends, training requirements, prevailing salaries and offer a complete HR Solution where necessary.

Key Requirements:

Managing contracts including drafting and reviewing and other general commercial law issues

Monitoring and ensuring regulatory and contractual compliance by the company.

Contract Management: drive contract lifecycle from drafting through completion of negotiation process, review and contract execution.

Product gate process management including participation of tender opening activities, supplier evaluation and business project initiatives.

Support in contract negotiation and collaborate with business teams on developing effective relationships with contractors and vendors.

Legal opinions and research: opinions/guidance in respect of commercial contracts being negotiated and signed as well as legal and commercial requirements of all product implementation.

Legal awareness training as appropriate on commercial legal issues

Qualifications:

Bachelor's degree in law

Diploma in Law.

Master's degree in law will be an added advantage.

Between 12- and 15-years' experience in with 4 years' experience in Legal Drafting and Risk Management and 3 years' experience in Legal Communication and Advocacy

Must have sound knowledgeable in Legal Contracts Management

Must be able to thrive under pressure.

Must be professional and a person of high integrity.

Must be knowledgeable on relevant legislation.

Sound knowledge on employment matters

Ability to develop and manage internal and external relationships.

Ability to cope with prominent level of responsibility and with confidential matters.

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