

Mentoring Field Coordinator at Equity Bank Kenya

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Company: JobWebKenya

Location: Kenya

Category: community-and-social-service

Job Description

Equity Bank Limited (The “Bank”) is incorporated, registered under the Kenyan Companies Act Cap and domiciled in Kenya. The address of the Bank’s registered office is 9th Floor, Equity Centre, P.O. Box – Nairobi. The Bank is licensed under the Kenya Banking Act (Chapter), and continues to offer retail banking, microfinance and related services. The Bank has subsidiaries in Kenya, Uganda, South Sudan, Rwanda and Tanzania. Its shares are listed on the Nairobi Securities Exchange and Uganda Securities Exchange. Equity Bank was founded as Equity Building Society (EBS) in October and was originally a provider of mortgage financing for the majority of customers who fell into the low income population. The society’s logo, a modest house with a brown roof, resonates with its target market and their determination to make small but steady gains toward a better life, seeking security and advancement of their dreams.

About Job

Equity Group Foundation (EGF) Education and Leadership Development pillar is seeking a dedicated and passionate individual to join our team as a Mentoring Field Coordinator (MFC) to support program activities within the Garissa and Turkana counties with a large population emanating from the Kakuma and Dadaab refugee camps. This position is pivotal in providing mentorship and guidance to the Wings to Fly and Elimu scholars schooling within the region and the refugee camps. The successful candidate will play a vital role in supporting the educational and personal development of scholars, empowering them to reach their full potential while ensuring their safety and well-being.

Some of the key roles and responsibilities under the role of Mentoring Field Coordinator (MFC) will include:

Key Roles and Responsibilities

Coordinate and oversee the mentoring programs for secondary school scholarship beneficiaries within Garissa or Turkana counties, prioritizing on the safety and well-being of the scholars.

Develop and implement safeguarding policies and procedures to ensure the protection of mentees, peer and teacher mentors, and all program participants.

Mobilization and recruitment of adequate and model peer and teacher mentors to support the scholars during mentoring engagements and activities.

Conduct background checks and thorough vetting of peer and teacher mentors to ensure their suitability for working with vulnerable scholars.

Provide training and ongoing support to peer and teacher mentors on delivery of mentoring content and safeguarding practices and protocols.

Monitor mentorship relationships to ensure a safe and supportive environment, promptly addressing any concerns or incidents that may arise.

Collaborate with school administrators, teachers, and parents to promote scholar wellness and create a positive and inclusive learning environment.

Organize and facilitate wellness activities, workshops, and events to address the social, emotional, and mental well-being of mentees.

Support mentees in maintaining academic excellence while developing life skills, self-esteem, resilience, and goal setting through mentoring sessions and group activities.

Document and report any safeguarding incidents, concerns, or welfare issues promptly and in accordance with organizational policies and legal requirements.

Manage the program activities budgets, ensuring effective and efficient utilization of funds allocated for mentoring activities within the region.

Plan and coordinate program-related events, workshops, and activities for beneficiaries in the

region and collaborate with relevant stakeholders to secure necessary resources, venues, and materials for successful event implementation.

Document success stories, best practices, and lessons learned from the program implementation.

Qualifications

Bachelor's degree in Education, Social Work, Psychology, or a related field.

Minimum of 3 years of experience in coordinating mentorship programs or similar youth development initiatives.

Strong understanding of mentorship principles, best practices, and ethical considerations.

Knowledge and experience in safeguarding practices, child protection, or relevant fields.

Familiarity with local laws, regulations, and best practices related to safeguarding and child protection.

Understanding of scholar well-being and the ability to implement effective strategies to support their social, emotional, and mental health.

Sensitivity to cultural differences and the ability to work effectively with diverse populations.

Ability to handle confidential information with integrity and maintain professional boundaries.

Excellent interpersonal and communication skills, with the ability to build rapport with scholars, peer and teacher mentors, and other stakeholders.

Strong organizational and coordination skills to manage multiple mentorship relationships and activities.

Knowledge of the challenges faced by refugee students and their unique educational needs.

Proficiency in English, both written and spoken.

Fluency in the local language(s) is highly desirable.

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