

## Monitoring and Evaluation Internship (Global Talent Pool)

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Company: Career Bridge Limited

Location: Multiple Locations

Category: community-and-social-service

Monitoring and Evaluation Internship Global Talent Pool Call-Out Are you a recent graduate, just finished your undergraduate degree? Are you looking for an opportunity to gain first-hand experience? We invite you to join our Monitoring and Evaluation Internship Talent Pool. The primary purpose of the talent pool is to find candidates to support M&E field processes. Background Career Bridge is excited to launch the Internship Global Talent Pool, which provides young and talented individuals with a platform to kickstart their careers and contribute to significant global challenges. Being part of a talent pool offers numerous advantages. Here are some key benefits of being in a talent pool: Linkage to employers Access to Opportunities and skill matching Networking Career Development

Position: Monitoring and Evaluation Internship (Global Talent Pool) Experience: 0-1 year Location: Global Industries: Humanitarian, NGO, INGO Responsibilities Assist country office teams in developing and implementing project M&E systems Support in developing and implementing Performance Monitoring and Evaluation Plans. Aid in data quality and data management plan development and implementation. Support in providing mentoring guidance throughout the project lifecycle and review M&E deliverables. Assist in building staff capacity for data quality and conduct internal data quality audits. Support in preparing project teams for external data quality audits and help in maintaining rigorous quality assurance programs. Contribute to ensure effective evaluation systems are in place for assigned projects to determine outcomes and impact results. Assist in coordinating and providing staff training on program monitoring and evaluation issues/methods/tools. Participate in M&E reconnaissance during capture trips and proposal development.

Contribute to writing M&E sections of proposals and propose appropriate indicators aligned with technical proposals. Support in developing performance targets for project proposals and proposed learning agendas. Assist in reviewing program M&E status across countries and provide feedback on needs, trends, and best practices. Contribute to preparing research agenda and assist in designing knowledge management systems. Remain informed of new developments in M&E and donor regulations and contribute to knowledge sharing. Perform any other duties assigned

**Requirements/Qualifications:** A minimum of a bachelor's degree in a relevant field such as International Development, Social Sciences, Statistics, Economics, Public Health, Project Management or a related discipline. Strong attention to detail and accuracy is essential. Should be able to maintain accurate/precise records, to perform detailed work and to handle a large volume of work quickly and accurately under time constraints. Should be able to work independently with a minimum of supervision. Courtesy, tact and the ability to work effectively with people of different national and cultural backgrounds. Excellent communication, coordination, and cultural sensibility skills.

Proficiency in spoken and written English required; UN working languages; Spanish, French, Chinese, Arabic and Russian is an advantage. Adherence to health safety code of conduct and commitment to sustaining a healthy and safe work environment. Computer literacy with possible advanced Ms Word, Ms Excel, Ms PowerPoint and Ms access.

**DISCLAIMER**  
Career Bridge Limited wishes to inform all applicants that we DO NOT CHARGE ANY FEE at any stage of the recruitment process. This includes the application, interview meeting, or processing stages. Beware of fraudulent individuals or entities claiming to represent Career Bridge and asking for payment to facilitate recruitment. Career Bridge does not concern itself with information related to applicants' bank accounts. If you encounter any suspicious activities or requests for payment, please report them immediately

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Experience: 0-1 year

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