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Monitoring and Evaluation Junior Level (Global Talent Pool)

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Company: Career Bridge Limited Location: Multiple Locations Category: community-and-social-service

Monitoring and Evaluation Junior Talent Pool Call-Out Are you a skilled and dedicated Monitoring and Evaluation professional looking to kick-start your career? This position offers an exciting opportunity for a motivated individual to contribute and make a meaningful impact on the lives of vulnerable populations. We invite you to explore our Monitoring and Evaluation Junior level Talent Pool! Background Career Bridge is excited to launch the Junior Talent Pool, aimed at providing young and talented individuals with a platform to upscale their careers and contribute to significant global challenges. Being part of a talent pool offers numerous advantages. Here are some key benefits of being in a talent pool: Linkage to employers Access to Opportunities and skill matching Networking Career Development Position: Monitoring and Evaluation Junior level (Talent Pool) Experience: 1-3 years Location: Multiple (Kenya and Global) Industries: Humanitarian, NGO, INGO Responsibilities Assist in the development and implementation of monitoring and evaluation (M&E) frameworks, systems, and tools in alignment with project objectives and donor requirements. Support in collecting, analyzing, and interpreting data to track project performance indicators, outputs, and outcomes, ensuring accuracy and reliability of data. Conduct regular field visits to project sites to monitor project activities, assess progress, identify challenges, and gather qualitative and quantitative data. Support in the design and implementation of baseline, mid-term, and end-line assessments, surveys, and evaluations to measure project impact and effectiveness. Collaborate with project teams to develop data collection plans, sampling methodologies, and data collection instruments tailored to specific projects and interventions. Assist in conducting data quality assessments and validations to

ensure data integrity, completeness, and consistency. Support in preparing comprehensive and timely M&E reports, presentations, and dashboards for internal and external stakeholders, highlighting key findings, trends, and recommendations. Provide technical support and capacity building to project staff and partners on M&E methodologies, data collection techniques, and reporting requirements. Contribute to organizational learning and knowledge management by documenting best practices, lessons learned, and success stories. Stay informed about trends, innovations, and best practices in M&E within the humanitarian sector and incorporate relevant approaches into project M&E activities. Any other task assigned. Requirements Core Competencies: Analytical Skills Data Collection and Analysis Report Writing and Presentation Skills Problem-Solving and Critical Thinking Ethical Conduct Flexibility and Adaptability Teamwork and Collaboration Results Oriented Technical Competencies: Monitoring and Evaluation Frameworks and methodologies Database Management and experience with tools such as MySQL, Microsoft Access, or other relevant database management software is an added advantage. Data Visualization using tools like Tableau, Power BI, or other data visualization platforms. Report Writing Project Management Research Skills IT Skills: Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint). Familiarity with collaboration tools and project management software. Monitoring Systems Developments Evaluation Design and Implementation Qualifications/Requirements: A minimum of a bachelor's degree in a relevant field such as International Development, Social Sciences, Statistics, Economics, Public Health, Project Management or a related discipline. Minimum of 1-3 years of relevant experience in monitoring and evaluation, preferably in the humanitarian or development sector. Strong understanding of M&E principles, methodologies, and tools, including logical frameworks, results frameworks, and theory of change. Experience with quantitative and qualitative data collection and analysis techniques, including surveys, interviews, focus group discussions, and participatory methods. Experience in statistical analysis software (e.g., SPSS, STATA, R) and data visualization tools. Excellent analytical, critical thinking, and problem-solving skills with attention to detail. Strong interpersonal and communication skills, with the ability to effectively liaise with internal and external stakeholders. Proven ability to work independently, prioritize tasks, and meet deadlines in a fast-paced environment. Commitment to humanitarian principles and values, with a passion for improving the well-being of vulnerable populations. Proficiency in spoken and written English required; UN working languages; Spanish, French, Chinese, Arabic and Russian is an advantage. Computer literacy with possible advanced Ms Word,

Ms Excel, Ms PowerPoint and Ms access. How to Join Our Talent Pool You can make the application through our career portal: http://careerbridgejobs.com/ If you are a junior-level professional looking to grow your career, you are encouraged to join the Career Bridge Talent Pool. Our Talent Pool is readily available to employers in the Humanitarian Sector. DISCLAIMER Career Bridge Limited wishes to inform all applicants that weDO NOT CHARGE ANY FEE at any stage of the recruitment process. This includes the application, interview meeting, or processing stages. Beware of fraudulent individuals or entities claiming to represent Career Bridge and asking for payment to facilitate recruitment. Career Bridge does not concern itself with information related to applicants' bank accounts. If you encounter any suspicious activities or requests for payment, please report them immediately toinfo@careerbridgejobs.comto ensure a secure and transparent recruitment process. We are committed to providing a fair, ethical, and merit-based recruitment process for all applicants Join Our Community: We invite you to join our vibrant social media platforms and WhatsApp community for free career development guides and tips and the latest Job Alerts and Opportunities. Links to our communities: CLICK TO JOIN OUR LINKEDIN COMMUNITY CLICK TO FOLLOW US ON INSTAGRAM CLICK TO JOIN OUR WHATSAPP COMMUNITY

Experience: 1-3 years

Qualifications/Requirements: A minimum of a bachelor's degree in a relevant field such as International Development, Social Sciences, Statistics, Economics, Public Health, Project Management or a related discipline. Strong attention to detail and accuracy is essential. Should be able to maintain accurate/precise records, to perform detailed work and to handle a large volume of work quickly and accurately under time constraints. Should be able to work independently with a minimum of supervision. Courtesy, tact and the ability to work effectively with people of different national and cultural backgrounds. Excellent communication, coordination, and cultural sensibility skills. Proficiency in spoken and written English required; UN working languages; Spanish, French, Chinese, Arabic and Russian is an advantage. Adherence to health safety code of conduct and commitment to sustaining a healthy and safe work environment. Computer literacy with possible advanced Ms Word, Ms Excel, Ms PowerPoint and Ms access. DISCLAIMER Career Bridge Limited wishes to inform all applicants that we DO NOT CHARGE ANY FEE at any stage of the recruitment process. This includes the application, interview meeting, or processing stages. Beware of fraudulent individuals or entities claiming to represent Career Bridge and asking for payment to facilitate recruitment. Career Bridge does not concern itself with information related to applicants' bank accounts. If you encounter any suspicious activities or requests for payment, please report them immediately to info@careerbridgejobs.com to ensure a secure and transparent recruitment process. We are committed to providing a fair, ethical, and merit-based recruitment process for all applicants Join Our Community: We invite you to join our vibrant social media platforms and WhatsApp community for free career development guides, tips, and the latest Job Alerts and Opportunities. Links to our communities: CLICK TO JOIN OUR LINKEDIN COMMUNITY CLICK TO FOLLOW US ON INSTAGRAM CLICK TO JOIN OUR WHATSAPP COMMUNITY

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