

Motor Vehicle Inspector II – 2 Positions at National Transport and Safety Authority

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Job Description

The National Transport and safety Authority was established through an Act of Parliament; Act Number 33 on 26th October . The objective of forming the Authority was to harmonize the operations of the key road transport departments and help in effectively managing the road transport sub-sector and minimizing loss of lives through road crashes. Vision: Efficient, Reliable and Safe Roads in Kenya Mission: To continually improve accessibility of Kenya's road transport system for all users. Core functions: The main functions of the Authority as outlined in section 4 of the NTSA Act; To advise and make recommendations on matters relating to road transport and safety.

REF: NTSA/07//30

The Job holder is responsible to a Principal Motor Vehicle Inspector for Inspection of motor vehicles to ascertain their roadworthiness.

Key Duties and Responsibilities

Verification of vehicle inspection documents;

Inspect and test of vehicles;

Issuing stickers to compliant vehicles;

Data entry of inspection results into the system;

Prepare inspection reports and forwarding to the Principal Motor Vehicle Inspector for review;

Affixing of the roadworthiness certificate/validation of inspection results into the RFID;

Preparation and issuing of prohibition orders;

Conduct motor vehicle accident investigations and prepare the reports; and

Superintending on assistant inspectors and interns at the inspection centre.

Qualifications, Skills and Experience

Bachelor's degree in Mechanical Engineering/Automotive Engineering or a related field from a recognized institution;

Computer proficiency;

A valid Driving License free from any current endorsements;

Team player with excellent interpersonal skills, analytical skills, communication skills, computing skills and report writing skills.

Any other qualifications relevant to the Motor Vehicle Inspection function, as may be approved by the Board of Directors

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