

## Operations Manager (Wholesale Hardware) at Gap Recruitment Services Limited

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Company: JobWebKenya

Location: Kenya

Category: other-general

### Job Description

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Gap Recruitment Services Limited is a leading recruitment firm in Kenya where International and local companies find just the right fit talent.

### Key Responsibilities:

Oversee and manage the daily operations of the Wholesale Hardware business

Develop and implement operational policies and procedures to ensure efficiency and effectiveness

Monitor and manage inventory levels to ensure adequate stock levels and minimize stockouts

Manage and coordinate logistics and transportation activities to ensure timely delivery of goods

Manage and develop a team of warehouse staff and drivers to ensure that they are meeting targets and goals

Analyze data and performance metrics to identify areas for improvement and implement strategies to optimize operations

Ensure compliance with health and safety regulations and maintain a safe working environment for all staff

Collaborate with internal teams to ensure customer needs are being met

Prepare and present operational reports, forecasts, and other relevant information to senior management

**Requirements:**

Proven track record of successful operations management in the hardware industry

Strong leadership and management skills

Excellent communication and interpersonal skills

Ability to analyze data and performance metrics to identify areas for improvement

Ability to work independently and as part of a team

Self-motivated with a results-driven approach

Knowledge of construction materials and industry trends

Ability to travel as required

**Education and Experience:**

Bachelor's degree in Business Administration, Operations Management, or a related field preferred

Minimum of 5 years of experience in operations management, preferably in the hardware industry

Proficiency in Microsoft Office Suite and inventory management software

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**Cross References and Citations:**

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