

Organizational Capacity Strengthening Officer at Amref Kenya

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Location: Kenya

Category: life-physical-and-social-science

Job Description

(adsbygoogle = window.adsbygoogle || []).push({}); Amref Health Africa in Kenya is the country programme office of Amref Health Africa, Africa's largest International Health NGO. This is the largest and oldest country programme in Africa with an average annual budget of USD 40million. We have 19 innovative products and project models that have successfully been implemented and transformed 5.4 million lives.

REQUIRED QUALIFICATIONS

Education and Knowledge

Bachelor's degree in Social Studies, Organizational Development, Business Administration, Community Development or other relevant fields. Master's degree is an added advantage.

Results-based programme management for (I)NGOs and donor-funded initiatives of similar scope.

Strong and passionate commitment to and knowledge of youth policy and programmatic priorities in Africa

Experience

At least four years of hands-on project experience in NGO sector, Organizational Capacity Strengthening, Contract and Sub-Award Management.

Experience in mentorship and coaching, organizational capacity assessments and supporting organizations to develop and implement capacity-building plans

Experience in advance grants management

Experience in program and budget management

Experience working with diverse and multicultural teams is necessary

Experience in coordinating and managing youth-led organizations

Demonstrable experience in mentoring and coaching Sub-awardees on Organizational development

functions

Competences and skills

Strong process facilitation skills, with the ability to develop and implement skill-building workshops and other learning events for diverse audiences.

Demonstrated excellent decision-making and problem-solving skills

Energetic, hands-on with the ability to prioritize demanding tasks and finds challenges exciting

Ability to exercise confidentiality, integrity, tact and discretion when dealing with diverse groups of people and processes.

Excellent written and verbal communication, negotiation and networking skills

Ability to prioritize and multitask.

Ability to work under minimal supervision

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