

## Procurement Manager at The Coca-Cola Company

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Company: JobWebKenya

Location: Kenya

Category: other-general

### Job Description

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The Coca-Cola Company, which is headquartered in Atlanta, Georgia, is an American multinational beverage corporation, and manufacturer, retailer, and marketer of nonalcoholic beverage concentrates and syrups.

### Key Purpose Statement

The Local Category Manager provides support for the development of category practices for local categories, including support in relation to sourcing strategy definition, deployment, and stakeholder management. The Local Category Manager supports the implementation of CCBA wide strategies in the country, to maximise total cost of ownership savings and procurement value contribution. Under the guidance of CCBA Procurement Category Team, the role supports the implementation of Category strategies by supporting strategic sourcing initiatives and procurement optimisation projects

### Key Duties & Responsibilities

**Stakeholder alignment- executes CCBA Procurement categories in the country, leads contract implementation and drives contract compliance**

Assist the CCBA Procurement Category Team with country specific requirements for the development of Category Strategies in alignment with Internal Stakeholder requirements.

Drive the implementation, execution and compliance management of CCBA Procurement Leadership Team's decisions.

Supports with regards to the identification of stakeholders in order to facilitate strategy development and sourcing execution projects.

Build and enhance key customer relationships to ensure customer satisfaction within the business.

**Execute the procurement strategy process and implementation or sourcing execution for a set of local categories**

Support supplier development activities for key suppliers aligned with the CCBA Procurement Team and strategy, lead cross functional review meetings with suppliers in order to improve performance and further reduce cost.

Perform Category Management for all high value with limited dependency on complex master data projects that are not managed centrally and execute end-to-end sourcing projects for such categories

In line with CCBA Procurement Strategy, support the specification, classification and categorisation of Materials, Services and Suppliers.

Lead internal and external analysis in collaboration with the Content and Operations Manager, and Local Category Specialists.

Support fact based negotiations in consultation with the CCBA Procurement Category Team.

Ensure stakeholder and local alignments and approvals as required.

**Executes Local and centrally negotiated categories in the country, leads contract implementation and drives contract compliance**

Work in close collaboration with Local Category Specialists and CCBA Procurement Category Team to ensure local acceptance of new contracts.

Coordinate contract implementation tasks with Local Category Specialists and users.

Closely monitor internal customers contract compliance, define and take approved corrective actions to improve contract compliance in alignment with the CCBA Procurement Strategy.

**Manage supplier relationships for local categories**

In line with defined procurement strategy, support the classification and categorisation of suppliers, including definition of supplier evaluation and audit policies.

Continuously track supplier performance.

Initiate and conduct supplier audits according to the globally defined.

Identify potential contract improvement opportunities and re-negotiations.

Initiate and conduct supplier audits according to the defined framework under the guidance of CCBA Procurement principles.

Identify potential contract improvement opportunities.

### **Manage internal customer relationships for local categories**

Manage internal customers feedback on procurement organisation and supplier performance.

Conduct periodic surveys to measure customer feedback for continuous improvement.

Within the framework of the cross functional sourcing and supplier development teams, closely develop and manage the relationship with internal customers.

Improve and reinforce procurement's profile and recognition within the internal customer community.

### **Execute large Spot Buys & Master Data Management**

Support the Local Category Specialist to source major unplanned ad hoc demands to keep control over high spend utilising deep sourcing / category expertise.

Accountable for Master Data accuracy and systems compliance for all related categories.

### **Reporting**

Provide monthly reports or as required on the respecific category.

### **Manage the Category Team**

Manage and develop the respective direct reports and drive continuous improvement of the respective category

Lead direct reports in accordance with the CCBA Procurement management principles to

support the organisation's overall leadership focus on performance and talent management, values, management and self-management practices.

Manage direct reports including target setting, performance review, and career and training development

### **Requirements**

#### **Qualifications**

Minimum requirement: Bachelor's degree in Supply Chain or Procurement or Logistics

CIPS Certification.

#### **Experience**

7+ years of business experience with 3 years minimum in Strategic, integrated and Operational Procurement within a busy FMCG environment being an added advantage.

Sound knowledge of Master Data management and its relevance and importance to the Procurement Lifecycle.

#### **Additional Experience:**

In depth knowledge of procurement, both strategic and operational as well as preferably working in an International environment will be an added advantage benefit

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