

## Production Manager and Director -Thika at Clovers Management & Training Consultants Ltd

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Company: JobWebKenya

Location: Kenya

Category: other-general

### Job Description

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Success in the staffing industry depends on one thing: placing the right person in the right position. How is this accomplished? By knowing one's clients and candidates! Since , Clovers Management & Training Consultants Ltd. has worked with thousands of businesses We have created dedicated, long-term partnerships with our clients, and we take great pride in understanding each individual business's needs. Our candidates are screened, interviewed, and tested to ensure that they are qualified to do the job and are compatible with your company culture. We provide only talented, dedicated professionals who will help you meet your goals. At Clovers Management & Training Consultants Ltd. we consistently bring success to our clients and candidates, confirming that quality counts

### Responsibilities

#### Common tasks include:

Liaise with other managers to plan overall production activity and construction activities, sets quality standards and estimates timescales and costs;

Receive invitations to tender, arrange for estimates and liaises with client, architect and engineers for the preparation of contracts;

Plan, direct and co-ordinate the construction and maintenance of civil and structural engineering works, including demolition, open-cast mining works and pipeline and piling;

Receive reports upon work in progress to ensure that materials and construction methods meet with specifications and statutory requirements and that there are no deviations from agreed plans.

Oversee and direct construction projects from conception to completion

Review the project in-depth to schedule deliverables and estimate costs

Oversee all onsite and offsite constructions to monitor compliance with building and safety regulations

Coordinate and direct construction workers and subcontractors

Select tools, materials and equipment and track inventory

Meet contractual conditions of performance

Review the work progress on daily basis

Prepare internal and external reports pertaining to job status

Plan ahead to prevent problems and resolve any emerging ones

Negotiate terms of agreements, draft contracts and obtain permits and licences

Analyse, manage and mitigate risks

Ensure quality construction standards and the use of proper construction techniques

### **Requirements and skills**

Proven working experience in construction management ( **7-10 years** )

Advanced knowledge of construction management processes, means and methods

Expert knowledge of building products, construction details and relevant rules, regulations and quality standards

Understanding of all facets of the construction process

Familiarity with construction management software packages

Ability to plan and see the “big picture”

Competent in conflict and crisis management

Leadership and human resources management skills

Excellent time and project management skills

BS degree in construction management, architecture, engineering or related field

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