

Project Coordinator-Empowered World View at World Vision Kenya

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Job Description

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World Vision is an international Christian relief, development and advocacy organisation working in almost countries world-wide to create lasting change in the lives of children, families and communities to overcome poverty and injustice.

Duties and Responsibilities

Project implementation

Coordinate assessment of target communities World views to inform development of customized training curricula and manuals in the empowered biblical world view

Mobilize and screen local EWV champions in target Area programmes

Train and coach the EWV local Champions on the THRIVE strategy and deliverables

Support the APs to mobilize target project participants within and outside world vision operation areas and organize for training as guided by the project design.

Offer Empowered World View training to the project participants including Trainer of Trainers and Trainer of Facilitators

Offer technical and strategic support to staff in THRIVE implementing APs on integration of Grant with TP(s)

Maintain regular communication with all EWV Champions in the grant and wider WVK

covered areas in consultation with the THRIVE implementing ADPs.

Support Area Programs and grants to realize % EWV THRIVE targets

Partner Engagement

Participate in the project partnership meetings

Organize for and support successful donor visits within the area programs

Develop and review relevant MOUs and agreements for the organizational and project partnership with other stakeholders

Establish and cultivate strategic engagements and partnerships with Church and other Faith Based organizations for contribution to child wellbeing and outcomes through the implementation of THRIVE 2.0 project

Facilitate the formation and the strengthening of pastors fellowships to support and mentor project beneficiaries.

Support program Staff to facilitate dialogue between Christian and Muslim leaders in targeted Area Programs within fragile contexts to ensure successful uptake of THRIVE project to address child wellbeing aspirations, outcomes and targets.

Ensure effective integration with other THRIVE components and partners

Monitoring, reporting and evaluation

Track, keep record, and share the number of participants reached by the project implementation in every quarter

Support in the development of project's reports

Identify and support the documentation of the project's most significant change stories

Support in the project evaluation activities within the Area Programs such as the project baseline assessment and follow-up evaluations

Support in Faith and Development adaptation processes, project assessments, planning, implementation, monitoring & evaluation, documentation and dissemination of promising practices

Support F&D in gathering THRIVE and related data for reporting on Faith and development (MMR, Semi-Annual, Annual Reports, WVK annual TP Report)

Support integration of faith and development in THRIVE project and other programmes through inception through conceptualization, innovation, development, planning and implementation.

support regular learning forum to profile, communicate and ensure adoption of promising practices as well as disseminate strategic Faith and Development guidelines.

Support quality reviews of program reports and core documents as per WVK guidelines and donor standards.

Participate in THRIVE and Faith and development operational research, documentation, publication and dissemination of useful research findings

Resource acquisition and project development

Develop concepts and proposals for growing the THRIVE 2.0 grant

Participate in any other concept and proposal writing relating to Faith and Development as delegated to you by supervisor

Participate in Go-No Go Processes, write ups, meeting with prospective donors and submission of concepts/proposals

Physically present/defend Faith and Development Proposals to donors in coordination with RAM when required

Support F&D in effectively to calls and queries by donors and SOs on Faith and Development Concepts/Proposals in coordination with Resources Acquisition and Management.

Actively participate in strategic forums to enhance resource acquisition

Staff Christian Formation

Participate in the recruitment of staff and interns as may be delegated from time to time by your supervisor

Participate in the development of devotional guides and prayer mobilization prayer as may be required

Support leading of chapel and management of Trans teams

Offer strategic staff spiritual formation support to ELO-TCTC implementing ADPs

Others

Support APs to train the participants on other Faith & Development core models

Give technical support to the THRIVE implementing ADPs on how to run celebrating families curriculum

Any other duty as assigned by the supervisor or their designee

Qualification, Knowledge and Skills

Bachelor's Degree in either Social Sciences, Development, Theology from a recognized institution or related field Postgraduate education/studies in Development, project management, Theology will be an added advantage

At least 5 years' experience 2 of which must be in EWV project model within or outside of World Vision

Proven ability to conceptualize, innovate, plan and manage programs as well as transfer knowledge and skills.

Experience in integrating Faith and development in programing

Experience working with community contexts, some of which may be interfaith r fragile contexts.

Must have proven analytical, problem solving skills and ability to work with minimum supervision.

Proven ability to cultivate long term partnerships with local communities and faith community

Should demonstrate ability to work in multicultural, multidenominational and multi-faith environments

Must have good interpersonal and communication skills willing to market EWV and other Faith and Development programs to donors, collaborating stakeholders and WV marketers

Must be well respected in society for Christian values and professionalism

Good knowledge and commitment to WV's ethos, philosophy of work, and CORE documents.

Leadership role in a church and/or para church organization strongly desired

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