

## Project Driver at Aga Khan University Hospital

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### Job Description

(adsbygoogle = window.adsbygoogle || []).push({}); Aga Khan University Hospitals in Karachi, Pakistan and Nairobi, Kenya are private, not-for-profit institutions providing high quality health care. The Main Hospitals serve as the principal sites for clinical training for the University's Medical Colleges and Schools of Nursing and Midwifery in Pakistan and East Africa. Our Vision of Aga Khan University Hospital, Nairobi is to be the premier, tertiary, teaching and referral health care facility in sub-Saharan Africa. For over fifty years, Aga Khan University Hospital, Nairobi (AKUH) has been taking care of families in East Africa. As a private, not-for-profit hospital, we strive to provide access to quality healthcare to all who need it. At AKUH, patients are our first priority. Our team of medical professionals, faculty and staff are here to provide you and your loved ones with the highest standards of healthcare. We are committed to working together to ensure that you and your family receive outstanding medical services, first-rate facilities and compassionate care. The Aga Khan University Hospital, Nairobi has set the standard for comprehensive healthcare and modern medical education in East Africa. Our dedicated staff, advanced facilities and state-of-the-art technologies have earned the hospital great reputation as a leading medical institution and teaching hospital in the region, and beyond. Patients benefit from our unique team-based approach to care, which enables you to benefit from the diverse expertise of our entire team of medical professionals. As the teaching hospital for Aga Khan University's Medical College and School of Nursing and Midwifery, we practice an evidence-based approach to medicine, driven by the cutting-edge research conducted by our experienced faculty

members. Our approach to care is guided by our core principles of Quality, Access, Impact and Relevance.â€‹

## **Responsibilities**

Transport faculty, staff, guests, medical personnel, equipment, and supplies to and from hospital and specified locations in a safe and timely manner

Perform routine checks on the vehicle, such as checking oil, water, and tire pressure, and report any defects or malfunctions to the Transport Supervisor

Observe traffic laws and regulations to ensure safety and avoid accidents

Ensure the vehicle is always clean and in good working condition

Maintain accurate records of mileage, fuel consumption, and other vehicle-related information and ensure log sheets are signed by the respective staff member

Ensure that all necessary documentation (e.g. insurance, inspection certificate) and mandatory equipment's required by law for the vehicle are up-to-date and valid

Participate in emergency response activities as needed

Assist in loading and unloading medical equipment, and supplies

Maintain strict confidentiality of passenger/patient information and medical records

## **Requirements**

### **Qualifications and Skills**

Kenya Certificate of Secondary Education (KCSE)

Valid driver's license with a clean driving record

Possess Kenyan Driving License Grade D

At least 5 years of experience as a driver, preferably in a hospital or medical setting

Knowledge of traffic regulations and city locations

Ability to speak and write fluently in English and Kiswahili

Good communication and interpersonal skills

Ability to work independently and under pressure

Knowledge of basic vehicle maintenance

Ability to prioritize and manage time effectively

Excellent attendance and positive attitude to the job

Professional attributes and good customer services skills

### **Physical Requirements**

Ability to lift and carry heavy loads up to 50 pounds

Ability to work in outdoor and indoor environments

Healthy and alert with ability to drive for long hours

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