

Projects and Infrastructure Finance Officer at Trade and Development Bank (TDB)

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Company: JobWebKenya

Location: Kenya

Category: business-and-financial-operations

Job Description

TDB, the oldest bank of Mongolia, prides itself for its leading position in the universal banking service provider, offering over types of international standard banking products, professional and user friendly banking services. The Bank acts as a primary lender to most of Mongolian leading corporations as well as foreign corporations and foreign representative offices across all major industrial and commercial sectors with a constantly innovating range of universal banking products and services delivered with dynamism and excellence in service and quality. TDB is undoubtedly the major player in the financial and banking markets as well as a major innovator of the Mongolian financial sector.

Job Summary:

This position is responsible for deal sourcing, structuring, presentation to approval authorities in line with the credit process, facilitation of the legal documentation process and achieving financial close of transactions.

Job Specifications:

The Projects and Infrastructure Finance Officer performs the following duties:

Identify prospective clients (projects, companies, etc.) through cold calling, networking with project sponsors, banks, equity/ advisory/consultancy firms, or referrals with the purpose of building the project pipeline for financing.

Undertake business development missions to discuss financing needs and potential transactions.

Conduct detailed due diligence and appraisal of new investment opportunities and ensure that the key risks are appropriately mitigated.

Determine the optimal structure and financing solution for the client, including detailed financial modelling, interrogating various potential capital structures to ensure the viability of the transaction and obtain win-win solutions for the Bank and the client.

Manage end to end credit approval process from origination to disbursement, including preparing final approval papers, leading presentation of transactions to approval committees whilst managing external service providers such as legal advisors, technical advisors, etc.

Negotiate term sheets and other project documents.

Facilitate the legal documentation process in order to achieve financial close and disbursement of the facility.

Review the draft facility agreement and related security documents to ensure that the Bank is adequately protected.

Coordinate the signing of the facility agreement and related security documents as well as fulfilment of CPs through follow-ups with clients, counsels, and legal officers.

Coordinate CP checklist sign-off with the compliance department and the issuance of the Certificate of Effectiveness to the client.

Qualifications :

A Masters' degree in Business Administration, Accounting, Banking, Finance, Economics, or related field

A minimum of 5 – 8 years of relevant professional work experience and proven track record in project and corporate finance from a comparable institution

Robust knowledge of the regulatory environment in the Bank's operating region as it relates to Project and Infrastructure Finance with an excellent knowledge of professional and industry standards

Strong accounting, credit and financial analysis skills and financial modelling experience

Results oriented individual with excellent written and communication skills, proven ability to

rapidly produce quality reports and ability to work in a multicultural setting

Proven organizational, problem solving and decision-making skills with the ability to build partnerships, work in multinational teams, deliver results and manage client relationships

Proficiency in the use of computer programs including MS Office applications

Fluency in English is a requirement. Knowledge of TDB's other working languages (French or Portuguese) would be an added advantage.

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