

Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation

[Apply Now](#)

Company: JobWebKenya

Location: Kenya

Category: office-and-administrative-support

Job Description

(adsbygoogle = window.adsbygoogle || []).push({}); Established in , Equity Group Foundation (EGF) is a not-for-profit implementing foundation based in Nairobi, Kenya that champions the social and economic transformation of the people of Africa. Born out of Equity Bank commitment to servicing the poor as part of its core business model and through its long-standing corporate social responsibility initiatives, EGF designs and delivers high-impact social development programmes across seven strategic pillars: Education and Leadership Development, Financial Inclusion and Literacy, Innovation, Entrepreneurship, Agriculture, Health and Environment. Since its founding, EGF's programmes have helped over six million Kenyans advance on journeys to more secure and productive futures. EGF has demonstrated social impact across Kenya by leveraging Equity Bank's extensive infrastructure and through strategic partnerships with government as well as local and international actors. In the coming years, EGF looks forward to expanding its programmes and each pillar's reach to Equity Bank's other markets, including South Sudan, Uganda, Rwanda, Tanzania, and beyond, as part of EGF and Equity Bank Group's commitment to socio-economic transformation throughout Africa. EGF is committed to impacting the lives of million Africans by

Roles and Responsibilities:

Oversee and facilitate the selection process of scholarship beneficiaries, including application reviews and interviews within Dadaab and/or Kakuma refugee camps.

Coordinate with relevant stakeholders, such as schools, parents, and community leaders, to

ensure smooth program implementation.

Support beneficiaries in the enrolment process, including school admission and facilitation and access to required educational materials during academic terms.

Ensure effective planning, coordination, and execution of program-related events and activities.

Document success stories, best practices, and lessons learned from the program implementation.

Manage the financial aspects of the scholarship program, including budgeting, expenditure tracking, and financial reporting.

Monitor program expenses and ensure adherence to approved budgets and financial guidelines.

Prepare accurate financial reports, including expense reports, budget variance analysis, and financial projections.

Collaborate with the finance team to maintain accurate financial records, receipts, and supporting documentation within the Data Management and Information System (DMIS).

Work closely with program stakeholders to ensure financial transparency and compliance with donor requirements.

Provide financial guidance and support to scholarship beneficiaries and their families as needed through provision of the scholarship package.

Assist in the development and improvement of financial management systems and processes.

Collaborate with program coordinators and other team members to ensure effective implementation of the scholarship program within the region.

Qualifications

Bachelor's degree in Accounting, Finance, or a related field.

Minimum of 3 years of experience in financial management and reporting, preferably in the nonprofit or humanitarian sector.

Strong knowledge of financial management principles, practices, and procedures.

Proficiency in financial software and tools, such as Microsoft Excel, QuickBooks, or similar applications.

Excellent analytical and problem-solving skills with a keen attention to detail.

Ability to work effectively under pressure and meet tight deadlines.

Strong communication and interpersonal skills, with the ability to collaborate with diverse stakeholders.

Experience working in a multicultural and refugee context is highly desirable.

Knowledge of donor requirements and grant management is a plus.

Fluency in English is required, and knowledge of the local language(s) is an advantage.

[Apply Now](#)

Cross References and Citations:

1. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation
[Nodejobs](#) [Jobs Kenya](#) [Nodejobs](#) ↗

2. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation
[Kashmirhub](#) [Jobs Kenya](#) [Kashmirhub](#) ↗

3. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation
[Chilejobs](#) [Jobs Kenya](#) [Chilejobs](#) ↗

4. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation
[Govcareer](#) [Jobs Kenya](#) [Govcareer](#) ↗

5. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation
[Jobsinsaudiarabia](#) [Jobs Kenya](#) [Jobsinsaudiarabia](#) ↗

6. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation
[Finlandjobs](#) [Jobs Kenya](#) [Finlandjobs](#) ↗

7. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation

Tunisiajobs Jobs Kenya Tunisiajobs ↗

8. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation

SoftwarejobsJobs Kenya Softwarejobs↗

9. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation

Presidentjobs Jobs Kenya Presidentjobs ↗

10. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation

Iraqjobs Jobs Kenya Iraqjobs ↗

11. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation

Locumjobs Jobs Kenya Locumjobs ↗

12. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation

EntertainmentjobsnearmeJobs Kenya Entertainmentjobsnearme↗

13. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation

Findengineeringjobs Jobs Kenya Findengineeringjobs ↗

14. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation

HyderabadjobsJobs Kenya Hyderabadjobs↗

15. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation

CameroonjobsJobs Kenya Cameroonjobs↗

16. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation

Kazakhstanjobs Jobs Kenya Kazakhstanjobs ↗

17. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation

Finddriverjobs Jobs Kenya Finddriverjobs ↗

18. Scholarship Management Financial Clerk- Kakuma at Equity Group Foundation

Findlocaljobs Jobs Kenya Findlocaljobs ↗

19. Scholarship management financial clerk- kakuma at equity group foundation Jobs

Kenya ↗

20. AMP Version of Scholarship management financial clerk- kakuma at equity group

foundation ↗

21. Scholarship management financial clerk- kakuma at equity group foundation Kenya

Jobs ↗

22. Scholarship management financial clerk- kakuma at equity group foundation Jobs

Kenya ↗

23. Scholarship management financial clerk- kakuma at equity group foundation Job

Search ↗

24. Scholarship management financial clerk- kakuma at equity group foundation Search



25. Scholarship management financial clerk- kakuma at equity group foundation Find

Jobs 

Source: <https://ke.expertini.com/jobs/job/scholarship-management-financial-clerk-kakuma-at-kenya-jobwebkenya-b11ae3278e/>

Generated on: 2024-05-05 by Expertini.Com