

School Counsellor (Tatu Day School) at Nova Pioneer

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Company: JobWebKenya

Location: Kenya

Category: other-general

Job Description

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Nova Pioneer Education Group is a Pan-African independent school network offering preschool through secondary education for students from ages 3 through 19. We prepare the next generation of leaders and innovators through world-class teaching methods with an emphasis on 21st century skills. We established Nova Pioneer because we believe education should prepare young people to create their future, not just work in it.

As the School Counsellor you will have the opportunity to:

Model, live and lead the Nova Culture

Collaboratively develop a Comprehensive School Counseling Policy with the Principal

Deliver a Comprehensive School Counselling Program

Develop and maintain a written plan for effective delivery of the school counseling program based on best practice approaches and in line with the school's ethos.

Communicate the goals of the comprehensive school counseling policy to education stakeholders (i.e., administrators, teachers, students, parents, and community/business leaders).

Maintain current and appropriate resources for education stakeholders.

Provide direct services through the Guidance Curriculum, Individual Student Planning and

Preventive and Responsive Services, and most remaining time in program management, system support, and accountability

Use data to develop comprehensive programs that meet student needs.

Provide leadership and collaborate with other educators in the school-wide integration of best practice in counselling.

Implement appropriate and prevention-oriented group activities to meet student needs and school goals.

Plug-into the life skills programme as guided by the office of the Director of Academics and/ or the Principal to support with execution

Assist all students, individually or in groups, with developing academic, career and personal/social skills, goals, and plans.

Make use of data to devise interventions, in consultation with the Principal.

Provide individual and group counseling to students with identified concerns and needs.

Implement an effective referral and follow-up process as needed.

Accurately and appropriately use assessment procedures for determining and structuring individual and group counseling services. Consult the Principal if there is the need to invite an external service provider for the whole school, or for students, or for members of staff.

Provide appropriate information to school personnel related to the comprehensive school counseling program.

Assist teachers, parents/guardians, and other stakeholders in interpreting and understanding student data.

Participate in professional development activities to improve knowledge and skills.

Use available technology resources to enhance the school counseling program.

Adhere to laws, policies, procedures, and ethical standards of the school counseling profession.

Collaborate with parents/guardians and educators to assist students with educational, career, and life planning.

Conduct a yearly audit to review the counselling needs and trends in the school, and the extent to which the Counselling programme in the school is effective in its implementation, based on the data collected and analyzed.

Prepare the results of such analysis in a manner that makes it possible to share the information with different stakeholders: students, teachers, network, parents and guardians.

Plan and deliver routine wellness sessions for parents.

Collaborate with Learning Design team to incorporate therapy content in lesson

Ability to collaborate with the school nurse and other health professionals in case of referrals.

Skills and Qualifications required:

You have Professional Training in Counselling- Higher National Diploma or Degree in Counselling Psychology

You are registered with a counselor's professional body in Kenya

You have between 3-5 years of experience in institutional counselling

You are experienced in using assessment tools for determining and structuring individual and group counselling.

You are passionate about student welfare and want to help them tackle life's different challenges

You have previously counselled children/ teens

You are a great communicator: You are able to provide a clear and persuasive pitch to anyone and have excellent written and verbal communication skills.

You are results driven, goal oriented, move fast, and take ownership of work.

You have an exceptional ability to think strategically and yet you sweat the small stuff— people see you as unusually detail-oriented and conscientious

You have the ability to exercise discretion in handling sensitive matters

You have a flexible and adaptable approach to work

You are proactive and have an enthusiastic approach to work

You are excited about our organizational culture—and in particular, you are fired up to challenge yourself by embracing mutual vulnerability and a firehose of feedback

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