

Senior Adaptation Assistant – 1 Post at Ministry of Environment, Climate Change and Forestry

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Job Description

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Vision A Clean, healthy, safe and sustainably managed Environment and Forestry Resources. Mission To promote and facilitate good governance in the protection , restoration, conservation, development and management of environment and forestry resources for equitable and sustainable development STRATEGIC OBJECTIVES Protect and Manage the Environment for sustainable development Increase Forest and Tree Cover to enhance social-economic benefits to the Kenyan people and healthy environment...

Duties and Responsibilities

Reporting to the Director, Climate Change and working under the guidance and supervision of the Deputy Director, Climate Change Adaptation, the Senior Adaptation Assistant will assist in carrying out the following tasks: –

Development, implementation and review of climate change adaptation policies, strategies and plans by both state and non-state actors in the country;

Mobilization of finances for climate change adaptation actions in the country;

Development, updating and maintenance of the national registry for appropriate adaptation actions by state and non-state entities in the country;

Collection, Collation and Analysis of data from all sectors from both state and non-state actors for monitoring and evaluation of adaptation actions in the country;

Development and Review of the National Adaptation Plan as per the UNFCCC guidelines and National Climate Change Action Plan as per the Climate Change Act, ;

Climate Change Adaptation reporting in Kenya in compliance with the Climate Change Act, and UNFCCC requirements;

Development of periodic national vulnerability and impact assessments;

Mainstreaming of the climate change adaptation actions by the national and county governments;

Monitoring and evaluation of Climate Change Adaptation policies , strategies and plans;

Development of the national communications and other reports related to climate change adaptation in line with the Climate Change Act and UNFCCC requirements;

Undertake any other duties as may be assigned by the Deputy Director Climate Change Adaptation from time to time.

Position Requirements

In order to be considered for the position, the applicant must be in possession of the following:

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Qualifications

Bachelor's Degree in Climate Change, Environmental Management and/or Science, Natural Resource Management or a related field; and

Master's Degree in any of the above areas, or a related field from a recognized institution in Kenya.

A PhD in any of the above, or related field will be an added advantage.

Experience

The applicant should have a minimum of five years' proven work experience in the design, management, monitoring and evaluation of climate change projects out of which three years must have been in the design, management, monitoring and evaluation, including budget development and management of projects and programs in climate change

adaptation/resilience.

Experience in:

working in a multi-sectoral and multi stakeholder climate change adaptation projects in Kenya; and resource mobilization/fundraising and proposal development through bilateral or multilateral partners including UNFCCC climate finance mechanisms will be added advantages

Skills & Competencies

The Applicant should:

be conversant with the Government development priorities and policies; and financial/accounting regulations and procedures;

have a demonstrated ability in the following:

Managing the implementation of large multi stakeholder projects;

Resource mobilization;

Managing technical and administrative teams;

Working effectively with a wide range of stakeholders across various sectors and at all levels;

Developing durable partnerships with collaborating agencies

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