

Senior Driver (2 Posts) at Kenya Water Institute (KEWI)

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Company: JobWebKenya

Location: Kenya

Category: transportation-and-material-moving

Job Description

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KEWI as established by the KEWI Act is mandated to offer training, administer examinations offer research and consultancy services in the wider water sector. KEWI has earned the recognition of being a leading institution in producing high caliber human capital for the water sector in the region. Our vision is “To be a World class Centre of Excellence in Training, Research and Consultancy in the Water and related Sectors”. To achieve this KEWI, with the support from the Government and development partners has invested in capacity building of her staff both locally and internationally.

GRADE KW 8

ADVERT NO. EXT/30/05/

Duties and responsibilities at this level will entail:

Driving a motor vehicle as authorized;

Carrying out routine checks on the vehicle’s cooling, oil, electrical and brake systems, tyre pressure, etc;

Detecting and reporting malfunctioning of vehicle systems;

Maintenance of work tickets for vehicles assigned;

Ensuring security and safety for the vehicle on and off the road;

Safety of the passengers and/or goods therein;

Maintaining cleanliness of the vehicle.

Job Specifications

For appointment to this scale, a candidate must meet the following requirements:

Have served in the scale of Driver, KW9 or a comparable and relevant position in the Public Service for a minimum period of four years;

Have a valid driving license free from any current endorsement(s) for classes of vehicle (s) an officer is required to drive;

Have passed Occupational Trade Test III for Drivers;

Be in possession of a Defensive Driving Certificate from the Automobile Association (AA) of Kenya or its equivalent qualification from a recognized Institution;

Have attended a First-Aid Certificate Course lasting not less than one week at St. John Ambulance or any other recognized Institution;

Have attended a Refresher Course for drivers lasting not less than one week within every three years at a recognized Institution;

Be in possession of a valid Certificate of Good Conduct from the Kenya Police;

Have shown merit and ability as reflected in work performance and results;

Fulfill the requirements of Chapter 6 of the Constitution.

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