

Senior Manager, Project Management & Construction

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Company: Fuzu

Location: Nairobi

Category: other-general

Job Summary

Contract Type:

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Qualifications & Skills required:

Must have Master's Degree in a relevant field from a recognized Institution;

Bachelor's degree in Civil Engineering from a recognized institution or any other; relevant equivalent qualification from a recognized Institution;

Must be a Corporate Member of the Institution of Engineers of Kenya (IEK);

Management Course lasting not less than four (4) weeks from a recognized institution;

Project Management Practitioner will be an added advantage;

Must have more than ten (10) years relevant work experience of which five (5) years are in management.

Responsibilities

Providing leadership in the Division;

Liaising with project financiers and other external stakeholders during construction of transmission infrastructure projects;

Coordinating implementation of strategies relating to transmission infrastructure project

management and construction;

Ensuring compliance with standards and procedures pertaining to project management and construction;

Providing strategic leadership and guidance to the project management and construction teams;

Ensuring compliance with relevant laws and regulations in construction and project management;

Preparing Departmental annual budget, procurement plan and work plan;

Liaising with the General Manager on matters relating to the project management and construction of transmission infrastructure projects;

Overseeing internal processes and workflows for operational effectiveness;

Proposing the Directorate's annual budget, procurement and work plan;

Managing the implementation of risk mitigation measures and updating of the Directorate's Enterprise Risk Register;

Formulating of technical guidelines and standards for transmission infrastructure project management and construction;

Managing staff job performance and evaluation, career development, capacity building and deployment of skills;

Handing over of project sites to contractors;

Chairing kick-off meetings for contractors and consultants;

Certifying works done by consultants and contractors;

Reviewing of interim payments to contractors and consultants;

Reviewing project financial appraisals for contractors and consultants;

Reviewing of final accounts and contract closure for contractors and consultants;

Appointing project managers and engineers in consultation with other departments and directorates during project implementation;

Liaising with other process owners during construction of transmission system projects;

Coordinating and submitting periodic project status reports to the GM;

Reporting to the GM on issues related to project management and construction of transmission system projects;

Collating and preparing progress reports related to project management and construction of transmission system projects;

Implementing Quality assurance in the Department;

Coordinating scope changes and construction activities in interfacing projects.

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