

## STOREKEEPER JOB VACANCY

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Company: Trattoria restaurant

Location: Nairobi

Category: management

Job description: To procure, store, and issue supplies in a supply operation; process and maintain inventory records; modify and implement inventory control and disposal procedures; perform related work. performs a variety of shipping/receiving, stocking activities; stores and distributes supplies and equipment; maintains inventory and stock records; and performs related work as required. Requirements and skills: Experience: storing, issuing, shipping and receiving materials and supplies; applying purchasing procedures; applying inventory control methods; operating material handling equipment; entering and retrieving data using a computerized records system.

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