

SUPERVISOR JOB VACANCY

[Apply Now](#)

Company: Trattoria restaurant

Location: Nairobi

Category: management

DESCRIPTION:responsible for managing the workflow and training new hires on how they can best serve customers and teams of employees. They also create schedules that keep everyone busy with deadlines met to prevent gaps or downtime while giving direction and feedback about what needs improvement**RESPONSIBILITIES:** Set goals for performance and deadlines in ways that comply with company's plans and vision and communicate them to subordinates Organize workflow and ensure that employees understand their duties or delegated tasks Monitor employee productivity and provide constructive feedback and coaching Receive complaints and resolve problems Maintain timekeeping and personnel records Pass on information from upper management to employees and vice versa Prepare and submit performance reports Decide on reward and promotion based on performance Hire and train new employees Ensure adherence to legal and company policies and procedures and undertake disciplinary actions if the need arises **REQUIREMENTS AND SKILLS**Proven experience as supervisor or relevant role Familiarity with company policies and legal guidelines of the field Ability to learn a variety of job descriptions Excellent communication and interpersonal skills Outstanding organizational and leadership skills Good knowledge of MS Office Diploma/Certificate in first line management or relevant field High school diploma; in management and relevant discipline will be considered an advantage

[Apply Now](#)

Cross References and Citations:

1. SUPERVISOR JOB VACANCY [MontrealjobsJobs NairobiMontrealjobs](#) ↗
2. SUPERVISOR JOB VACANCY [EmploymentnowJobs NairobiEmploymentnow](#) ↗
3. SUPERVISOR JOB VACANCY [Searchukjobs Jobs NairobiSearchukjobs](#) ↗
4. SUPERVISOR JOB VACANCY [Newyorkcityjobs Jobs NairobiNewyorkcityjobs](#) ↗
5. SUPERVISOR JOB VACANCY [Srilankajobs Jobs NairobiSrilankajobs](#) ↗
6. SUPERVISOR JOB VACANCY [Gamejobs Jobs NairobiGamejobs](#) ↗
7. SUPERVISOR JOB VACANCY [FindurgentjobsJobs NairobiFindurgentjobs](#) ↗
8. SUPERVISOR JOB VACANCY [EnforcementjobsJobs NairobiEnforcementjobs](#) ↗
9. SUPERVISOR JOB VACANCY [Tutorjobs Jobs NairobiTutorjobs](#) ↗
10. SUPERVISOR JOB VACANCY [JapanjobsJobs NairobiJapanjobs](#) ↗
11. SUPERVISOR JOB VACANCY [HospitalityjobsJobs NairobiHospitalityjobs](#) ↗
12. SUPERVISOR JOB VACANCY [Chefjobsnearme Jobs NairobiChefjobsnearme](#) ↗
13. SUPERVISOR JOB VACANCY [Turkeyjobs Jobs NairobiTurkeyjobs](#) ↗
14. SUPERVISOR JOB VACANCY [CounselorjobsJobs NairobiCounselorjobs](#) ↗
15. SUPERVISOR JOB VACANCY [Wowjobs Jobs NairobiWowjobs](#) ↗
16. SUPERVISOR JOB VACANCY [Jobdescriptionsample Jobs NairobiJobdescriptionsample](#) ↗
17. SUPERVISOR JOB VACANCY [Veterinaryjobs Jobs NairobiVeterinaryjobs](#) ↗
18. SUPERVISOR JOB VACANCY [Saopaulojobs Jobs NairobiSaopaulojobs](#) ↗
19. [Supervisor job vacancyJobs Nairobi](#) ↗
20. [AMP Version of Supervisor job vacancy](#) ↗
21. [Supervisor job vacancyNairobi Jobs](#) ↗
22. [Supervisor job vacancyJobs Nairobi](#) ↗
23. [Supervisor job vacancyJob Search](#) ↗
24. [Supervisor job vacancySearch](#) ↗
25. [Supervisor job vacancyFind Jobs](#) ↗

Source: <https://ke.expertini.com/jobs/job/supervisor-job-vacancy-406362515452/>

