Kenya Jobs Expertini®

Teacher at Makini High School

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Location: Kenya

Category: other-general

Job Description

Makini Schools is a leader in the Kenyan system of education – drawing on global best practice – with five campuses in Nairobi & Kisumu, offering nursery, primary and high school education. We are recruiting to fill the following positions below:

JOB PURPOSE

Actively encourage and facilitate the formation of each student's moral character, unique skills, capacities and talents through continuous improvement in ensuring quality education

DUTIES & RESPONSIBILITIES OF THE JOBS

Endeavour to maintain and develop the ethos of the school in accordance with the directions given by the Directors and subject thereto, the directions given by the Principal.

Teach a class of students and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs.

Contribute to constructive team-building amongst teaching and non-teaching staff, parents and the Directors.

Ensure that the agreed conditions of employment for school teachers are met.

Implement agreed school policies and guidelines in consultation with the Principal.

Support initiatives decided by the Principal and other staff.

Plan appropriately to meet the needs of all students through differentiation of tasks.

Be able to set clear targets based on prior attainment for student' learning.

Provide a stimulating classroom environment where resources can be accessed appropriately by all students.

Keep appropriate and efficient records of work, integrating formative and summative assessment into weekly and termly planning.

Report to parents on the development, progress and attainment of students.

Maintain good order and discipline amongst students in accordance with the school's behavior policy.

Participate in meetings which relate to the school's management, curriculum, administration as well as organization.

Lead, organize and direct support staff within the classroom.

Participate in the performance management system for effective service delivery.

Attend staff meetings, seminars and co-curricular events that are associated with the school curriculum.

Carry out supervisory duties as required.

Assist with out-of-school activities as may be needed from time to time.

Ensure prompt and regular attendance of students and report any absence to the Principal or Deputy Principal in good time.

Promote a professional image of self as a teacher.

Always dress appropriately as a professional and uphold the school's image.

Undertake such duties that may be reasonably regarded as within the nature of the duties of the post. Any changes of a permanent nature shall be incorporated into the job description in specific terms.

Perform any other duties as directed by the Principal, Deputy Principal or any other senior management staff

QUALIFICATIONS, EXPERIENCE & SKILLS (minimum qualifications required to successfully perform the job)

Education & Professional Certification

Bachelor of Education degree (Education) option or its equivalent from a recognized University/ Institution

Be a registered TSC member

Specialized knowledge

Demonstrate a good knowledge and understanding of current educational issues relating to the specialist subject areas

Skills

Strong leadership skills

Interpersonal skills

Embrace team spirit

Abilities

Ability to work with a diverse student body

Personal characteristics

Self-driven

List of essential experience

A minimum of 3 years teaching experience in a recognized school

Essential qualities or behaviours

Be willing to inspire, challenge, motivate and empower students

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Cross References and Citations:

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