

Warehouse Attendant at The Coca-Cola Company

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Company: JobWebKenya

Location: Kenya

Category: transportation-and-material-moving

Job Description

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The Coca-Cola Company, which is headquartered in Atlanta, Georgia, is an American multinational beverage corporation, and manufacturer, retailer, and marketer of nonalcoholic beverage concentrates and syrups.

Key Purpose Statement

The primary role of the Warehouse Attendant in the operations department is to manage stock transfers from production to the warehouse and from warehouse to offloading. The warehouse attendant monitors stock movement in the warehouse and ensures effective product tagging and issuing of procedures.

Key Duties & Responsibilities

To manage stock transfers from production to the warehouse and from the warehouse to loading.

Monitor stock movement in the warehouses and ensure effective product tagging and issuing procedures.

Supervise the picking of products to loading and ensure that forklift drivers adhere to the picking lists.

Facilitate stock rotation in the warehouse and ensure proper arrangement of stocks for ease of stock count for independent verification.

Skills, Experience & Education

EXPERIENCE: 2 years' experience in a busy warehouse environment.

QUALIFICATIONS: KCSE certificate

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