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Warehouse Manager at Abt Associates

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Job Description

(adsbygoogle = window.adsbygoogle || []).push({}); Abt Associates is a global leader in research, evaluation and program implementation; driving innovation and measurable impact for more than 50 years. What sets us apart is our evidence-based and multi-disciplinary approach to solving tough challenges in health, social and environmental policy and international development. Specific areas we work in include: $\hat{a} \in \varphi$ Health $\hat{a} \in \varphi$ Education and workforce development $\hat{a} \in \varphi$ Climate change and the environment $\hat{a} \in \varphi$ Food security and agriculture $\hat{a} \in \varphi$ Housing and communities $\hat{a} \in \varphi$ Survey and data collection

Project Description

In , USAID Kenya awarded Abt Associates, the Kenya Vector Control Activity. It seeks to build on PMI investments under PMI AIRS and VectorLink. The purpose of the project is to plan, implement, provide technical assistance for, monitor and evaluate critical malaria vector control activities. This includes indoor residual spraying (IRS) and insecticide treated net (ITN) activities for prevention of malaria in Kenya. The project has six objectives: indoor residual spraying and other proven vector control interventions, entomological monitoring and surveillance, ITN durability monitoring data driven decision making to inform strategic deployment of ITNs and IRS, capacity building of Kenya national malaria program and selected counties and continuous net distribution system in the community through multiple channels. In /24, Abt Associates shall implement IRS in Migori and Busia Counties and ITN campaigns in Kakamega, Bungoma, Homa bay and Vihiga Counties.

residual spraying (IRS), technical assistance for insecticide-treated net (ITN) distribution and durability monitoring. Additionally, Abt's PMI-funded work manages the most comprehensive malaria vector entomological surveillance programs in 21 African countries to inform malaria vector control trends, strategies, and impact. Under the PMI Kinga Malaria, Abt will further its delivery of integrated vector control programs by partnering with local communities, organizations, and governments to co-design and co-implement tailored malaria vector control programs in Kenya. The end goal is fighting malaria while strengthening local capacity to sustain malaria gains.

Core Responsibilities

Lead project activities at the central warehouse.

Receipt and quality control of delivered goods to project warehouse.

Processing appropriate hard copy and/or digital supply chain documentation to document stock movement and updating stock cards to assure an accurate count of IVC commodities at the central warehouse.

Managing the project's inventory control system during an IVC campaign – IRS and ITN – including storage, quality control, inventory record-keeping, accountability and inventory reporting.

Working with the project staff to supervise the storage, distribution, and transport of IVC commodities throughout the vector control supply chain to assure they have the necessary equipment.

Manage the project's inventory control system, including storage, quality control, inventory record keeping, regular verification and inventory reporting.

Working with project staff to supervise storekeepers, IRS operation sites, and/or ITN distribution points.

Assuring accurate and exact knowledge of IVC malaria commodities at the central warehouse

Strengthens capacity of government partners, supervisors and seasonal workers in warehousing and distribution.

Ensuring that at the end of an IVC campaign and/or distribution event, the personal protective equipment (PPE) and commodities are retrieved from the districts and are clean and accurately recorded in the stock register.

In collaboration with the Environmental Compliance & Safety Officer: Ensuring that all health and safety measures are in place and followed when utilizing insecticide- or larvicidebased products.

Ensuring clearance and proper disposal of all waste material and excess items from project store.

Ensure that all of project's warehousing best practices and tools are being used for management of commodities, supplies and equipment and that all procedures are conducted in accordance with the IRS Best Management Practices.

Ensure any incidents of theft, missing or expired insecticide and other commodities is reported in a timely manner and daily temperature control is undertaken in the insecticide storage areas.

Promote use of project's computerized warehouse management system, recommend improvements, and strategically lead further implementation at all counties, sub county distribution and operation sites.

Promote the use of data to inform and guide decision making by continually identifying gaps and developing corrective actions as needed.

Adhere to Abt Code of Conduct.

Other duties as assigned.

What We Value

Minimum Qualifications

Bachelor's Degree + two years of relevant experience or masters + zero years of experience

Preferred Qualifications

Bachelor's Degree in Logistics, Business, Supply Chain Management, or other relevant field.

At least four years in supply chain management and the storage of health commodities.

Demonstrated experience in quantifications, supply planning, logistics and warehouse/stores management.

Experience managing ITN, IRS, or LSM commodities for malaria vector control is an advantage.

Excellent management, supervisory, organizational, computer, and writing skills.

Demonstrated ability to work with cooperating partners in implementing complex programs.

Excellent interpersonal, written and oral communications skills.

Experience with international donor projects preferred

English language fluency.

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