

WASH Officer at Habitat for Humanity International

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Company: JobWebKenya

Location: Kenya

Category: business-and-financial-operations

Job Description

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Habitat for Humanity International, generally referred to as Habitat for Humanity or simply Habitat, is an international, non-governmental, and nonprofit organization, which was founded in .

DUTIES/RESPONSIBILITIES.

Enhance programme efficiency and effectiveness through evidence base approach and implementation of WASH activity status.

Responsible for technical part of WASH needs assessments and participate in the selection of target communities and WASH facilities to be rehabilitated and / or build in the project

Support for the design, establishment of specifications for tendering, quality control of materials and follow-up and evaluation of activities related to the construction of WASH infrastructures in public institutions and communities.

Planning, organization and community mobilization in target communities on issues related to of construction, operation and maintenance of WASH facilities

Ensure that construction works is integrated with hygiene promotion and community participation component, to ensure sustainability of the infrastructure built

Provide technical training to community health volunteers, members of WASH committees and masons (training on construction of small WASH facilities at household level)

Oversee the construction or rehabilitation of sanitation facilities (latrines, refuse pits, vector control, infection control) drinking water infrastructures (boreholes, pipeline network, reservoirs, water treatment devices)

Provide technical input and guidance on WASH standards, onsite assistance to the partners, collaborators, suppliers etc, and follow-up of activities of local partners. Ensure the effective communication and networking developed and maintained through partnership and collaboration.

Ensure the safety of construction sites and community participation.

Verify through checklist, that WASH infrastructure construction and rehabilitation works done by partners and contractor are carried out according to quality standards established by HFHK

Participate in the emergency rapid assessment for WASH (water, sanitation, hygiene, waste management), vector control and infection control inventory.

Ensure the appropriateness of financial, administrative and supply documentation; verify that WASH programme expenditures are within allotments and that data is consistent with the programme information and database. Follow up on queries or initiate corrective action on discrepancies.

Compile WASH programme implementation, preparedness, training, and orientation materials to promote knowledge sharing with County government, counterparts, WASH sectoral stakeholders, donors, and media.

Prepare situation reports and weekly data on WASH activities, propose recommendations on the status and to follow up on the standards and strategic indicators.

Coordinate WASH construction activities with other sectors of HFHK and local actors (governmental and non-governmental), to integrate activities in the same geographical area and for the same beneficiaries.

Ensure the integration of safeguarding and other crosscutting issues in the design, implementation, and development of WASH construction activities, and ensure activities consider the needs of specific groups and individuals.

KEY PERFORMANCE.

Number of vulnerable households served.

Number of initiatives successfully completed.

Number of WASH initiatives adopted by the community

QUALIFICATIONS.

University degree in one of the disciplines relevant to the following areas: Civil Engineering, Sanitation Engineering, or a field relevant to WASH development assistance.

Additional training in /hygiene Education an asset.

KNOWLEDGE,SKILLS AND ABILITIESREQUIRED.

Professional technical skill desired training in WASH

Experience of and commitment to working through systems of community participation and accountability in an emergency integrated WASH context.

Experience of representation and ability to represent HFHK effectively in external forums.

Previous experience in working with a Non-Governmental Organization (NGO)

Experience with working with subcontractors

Fluent in verbal and written communication in both English and Kiswahili.

Excellent interpersonal skills, including patience, diplomacy, willingness to listen and respect for colleagues. Must be capable of working both individually and as part of a team.

Ability to work effectively in a fast-paced environment.

Must be flexible, willing to perform other duties and work irregular hours.

Tactfulness, enthusiasm towards assigned tasks, good human relationship skills, integrity, honesty, and the ability to work under pressure to accomplish work tasks within assigned time periods.

Politically and culturally sensitive with qualities of patience, tact and diplomacy

Good communication skills, Strong team player with high team spirit and positive attitude.

Ability to write clear and well-argued assessment and project reports.

EXPERIENCE.

At least 3 years' experience working in development and humanitarian projects.

OTHER INFORMATION

Willing to uphold Christian principles of HFH Kenya

Ability to work long and odd hours, including weekends.

Confidentiality

Honesty

High levels of integrity

Commitment to the aims, principles, and mandate of HFHK.

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