

## WASH Officer-Hygiene and Sanitation Promotion Officer at Action Against Hunger International

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### Job Description

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Founded in , Action Against Hunger International (ACF) is an international humanitarian recognized in the fight against hunger. ACF mission is to save lives through the prevention, detection, and treatment of malnutrition, especially during and after emergency situations and conflicts. Helen Keller International (HKI) was founded in and is dedicated to saving the sight and lives of the most vulnerable and disadvantaged. HKI aims to combat the root causes and consequences of blindness and malnutrition by establishing programs based on evidence and research in vision, health and nutrition.

### Summary of position

The WASH officer shall take charge of technical aspects of hygiene and sanitation promotion interventions under the supervision of the field coordinator and Deputy Field Coordinator programs. S/he shall be responsible for planning, implementation, (technical oversights), monitoring and evaluation of high quality, innovative Hygiene and Promotion interventions.

### Purpose:

Wash Officer-Hygiene and Promotion will be responsible for the daily implementation, monitoring, and regular consultation with program partners on hygiene and promotion interventions. Ensure linkage, synergies, and complementarity with other sectorial interventions, i.e. Nutrition, Food security, and livelihood as well as proper coordination, consultation and information sharing with partner's communities and other stakeholders.

## **Essential job functions**

### **Planning, design and implementation of Hygiene and Sanitation Interventions.**

Design the contents and methodology of the Community Hygiene and Sanitation mobilization campaign as required by the project.

Prepares detail implementation plan, monitor and follow up the timely implementation of activities;

Work with the county public health and community health strategy focal person in facilitating and providing various trainings to community hygiene and sanitation promoters and monitors who will include the Community Health Assistants (CHAs), Community Health Extension Workers (CHEWs) and Community Health Volunteers (CHVs).

Provide technical advice for community hygiene and sanitation promoters and monitors at the community.

Lead distribution of WASH NFIs (water containers, hygiene item and water treatment chemicals)

Monitors and follow-up to ensure the proper dissemination of hygiene and sanitation messages to the target beneficiaries;

Collect, analyze and compile reports from hygiene and sanitation activities and propose better implementation strategy in consultation with the WASH Manager

In coordination with Program Manager, Monitoring and evaluation officer and county teams, design and conduct all baseline assessments, KAP surveys, and follow-up assessments with concrete feedback findings.

In coordination with MEAL and WASH PM undertake/take part in quantitative/qualitative assessments to identify key risky hygiene behaviors to work on and to capture key achievements within the framework of project/s,

In coordination with MOH, ensure proper implementation of hygiene and sanitation components of WASH projects within allocated budget and timelines.

Support planning and implementation of community mobilization activities (using; community-led total sanitation and any new methodology that may be introduced and appropriate.)

Provide technical support to communities in the construction of appropriate and context specific household latrine

Provide support to the distribution of hygiene items, and conduct monitoring and follow-up to ensure proper usage of items and appropriateness.

Carry out other additional duties as assigned by line-manager.

### **Reporting and Program Development**

Compile program reports on a timely basis in liaison with other program staff; Weekly SitRep, Monthly (statistical and narrative), Quarterly and annual donor reports

Maintain full qualitative and quantitative records and reports of activities, disaggregated by age, gender where appropriate

Prepare progress reports, quarterly donor reports, proposals, Program reports project procurement plan and contributes to survey reports.

In collaboration with Program Manager and coordination team; contribute to defining technical strategy when required.

In liaison with the Field Coordinator and Deputy Field Coordinator Programs develop a project proposal to address County specific gap

In liaison with the County MOH/MOW and other partners, develop joint work plans for key activities as stipulated in the project document

Support MOH focal persons on information, data management and reporting through the KHIS and CLTS HUB

Participate in the planning, organizing and implementation of surveys, assessments and research studies including post distribution monitoring

Collect and disseminate the outputs and drawbacks gained from hygiene and sanitation team in every month report of hygiene and sanitation promotion activities

### **Information exchange and cooperation with Action Against Hunger interventions and stakeholders**

Collaborate with all other Action Against Hunger departments and sectors to ensure the

projects are integrated.

Coordination with other Partners, Department of water, INGOs, NGOs, CBOs, communities, local leaders and the UN working in this area to ensure smooth running of projects.

Ensure regular sharing of lessons learnt, success stories, best practices and challenges as necessary.

### **Required Qualifications and Professional Experience**

BSC degree in environmental health science, environmental engineering, public health, water supply and sanitation or other related fields Experience from both private and INGO sectors is an advantage.

Knowledge of main donor requirements including UNICEF, ECHO, EU, OFDA/USAID donors

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