

Water Supply & Provision Senior Manager at Church World Service

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Job Description

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Church World Service (CWS) was founded in and is a cooperative ministry of 37 Christian denominations and communions, providing sustainable self-help, development, disaster relief, and refugee assistance around the world. The CWS mission is to eradicate hunger and poverty and to promote peace and justice at the national and international level through collaboration with partners abroad and in the US.

Primary Purpose :

The CWS Kenya Country Office Water Supply & Provision Senior Manager will design and lead programme strategies, systems, policy, tools, and ensure best practices are in place. The Manager will secure funding for project activity within the Resilience framework and strategy of CWS Africa. The Manager will work closely with the Business Development Managers of Kenya Country Office and the Regional Business Development Manager to prepare project proposals and bids to submit to a variety of institutional and other donors. The Manager will oversee the implementation of Water projects in Kenya, including meeting donor obligations and requirements. The Manager will provide a range of advisory support, technical oversight, and capacity building for staff in water supply and provision. The manager will also have a technical accountability to the global programme function, policy, strategy, and direction as determined. Collaborative working with colleagues within the wider regional program teams and Africa country team when requested.

Responsibilities

Essential Duties :

Provide technical support to the Water Supply and Provision team at Kenya country level in accordance with the agreed CWS Global WASH strategy, and international and national standards.

Maintain mapping of partners and donors relevant to the expansion of Water Supply & Provision programs and lead resource mobilization for WASH programming.

In close coordination with the HQ Business Development Unit, leverage existing partnerships and strategically lead public and private resource mobilization.

Responsible for ensuring compliance and adherence to CWS policies, guidance, and procedures in relation to the thematic area while contributing to the development of policies, strategies, tools, and new approaches with a focus on innovation and piloting.

Work with finance team to develop institutional donors' budgets and manage the budgets.

Lead the development, adaptation, testing and mainstreaming of best/good practices in needs assessment, project design, implementation, M & E, and research in Water Supply & Provision programming.

Ensure that lessons learning and research around program quality is carried out and used for program quality improvement in country programs and programs.

Ensure effective and efficient program monitoring and reporting processes are in place and implemented for all program activities.

Develop standards and procedures for the implementation of quality Water Supply & Provision infrastructure in Kenya, considering design processes, budgeting, contracts, works supervision, risk, and indemnity.

Responsible for providing strategic advice and technical support and capacity building support to the Water Supply & Provision staff in CWS Kenya including partners on relevant core competency or cross-cutting issues.

Contribute to strengthening the organization's Emergency Response (ER) efforts through the further development of a roster of candidates for relevant roles; a repository of WASH technical resources for ER; an inventory / catalogue of WASH ER items etc.

Ensure appropriate visibility at regional and country platforms and forums concerning Water Supply & Provision in humanitarian, transitional and development programming.

Build the evidence of best/good practices and results of operational research CWS Africa and enable the team to present on local and global platforms.

Lead the development of a Water Supply & Provision results database in collaboration with the technical advisors and M&E team.

Qualifications

Experience:

8 years of paid relevant work experience is required.

Three years of direct supervisory experience is required.

Extensive relevant experience in Water Supply & Provision program implementation at the field-and national and regional level in humanitarian contexts.

Solid understanding of cross-cutting issues and related research agenda in Water Supply & Provision programs in humanitarian and development contexts.

Ability to carry out critical analysis of needs, gaps, and opportunities in relation to assure delivery of quality programming.

Extensive experience with proposal development and budgeting to institutional donors

Previous experience providing technical assistance and developing successful proposals for external donor funding is required. Experience with USAID funded project design and implementation and a demonstrated working relationship with NDMA is required; additional experience with other donors including the EU, UK, German, and Scandinavian Governments, The Green Climate Fund, and various UN agencies is preferred.

Demonstrated application of technical principles and Resilience concepts and livelihood approaches as alternatives to Pastoral economies is preferred.

Experience in mentoring, coaching, facilitating, and training applying adult learning principles and practices.

Experience with program monitoring and evaluation and writing periodic project reports to

institutional donors, including applying data collection tools and methodologies, data analysis, and data presentation.

Experience and skills in networking and relations with donors, peer organizations, and faith-based and civil society partners. Understanding of partnership principles.

Knowledge/Skills

The Water Supply & Provision Manager must have:

Strategic development of all Water Supply & Provision.

Demonstrated Institutional Donor Relationship Management skills on and in reporting systems.

Computer and IT skills including MS Office, Web Conferencing and CRMs.

Write winning project proposals to institutional donors.

Leadership communication and representation skill.

Strong English communication skills, both written and oral. High capacity to influence and negotiate.

Work in a multi-cultural/multi-national environment required.

Bring lightness to serious work preferred; calmness and empathy during crises is a must.

Work independently as well as to function effectively and collaboratively in a team environment.

Challenge, inspire, enable, model/mentor and encourage others.

Prioritize tasks and meet strict deadlines.

Take short- and long-term travel to program sites including difficult workstations.

Maintain high performance standards with attention to detail.

Conduct oneself in a professional and courteous manner and represent a positive image of CWS.

Maintain strict confidentiality with CWS Africa administrative and operational information.

Excellent relationship management skills with ability to influence and get buy-in from people

not under direct supervision and to work with individuals in diverse geographical and cultural settings.

Strong strategic, analytical, problem-solving and systems thinking skills with capacity to see the big picture and ability to make sound judgment.

Strong written and oral communication skills.

Strong presentation, facilitation, training, mentoring, and coaching skills.

Proactive, resourceful, and results-oriented.

Work in and with other CWS Africa country offices when requested.

Education & Certifications:

Bachelor's degree in water engineering or similar professional and/or academic qualifications in Water Supply & Provision programming

MSC in water engineering preferred

Proficiency with MS Office

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